

Colusa Local Agency Formation Commission

Special Meeting Agenda

Thursday – September 3, 2020

3:00 PM

Welcome to the Colusa LAFCo special meeting. This meeting will be via Zoom (conference call) only due to the COVID-19 virus. A roll call vote is required for all items on the agenda.

You may use your phone for this meeting and no computer is required. There will be video if you choose to use it.

The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Colusa LAFCo website. www.colusalafco.org

Topic: Colusa LAFCo

Time: Sep 3, 2020 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83155536293?pwd=RkFUQ1FSNzZJL2JOaWpYeUJpNU5VUT09>

Meeting ID: 831 5553 6293

Passcode: 120418

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 831 5553 6293

Passcode: 120418

1. Call to Order/Roll Call

Commissioners

Sajit Singh, (Chair, Williams, City)
Denise Carter (Vice Chair, County)
John Loudon (County)
Brandon Ash (Public)
Greg Ponciano (Colusa, City)

Alternates

Merced Corona (County Alternate)
Tom Reische (City Alternate)
_____, (Public Member Alternate)

Staff

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Lora Ceccon, Clerk to the Commission

2. Consider Minutes from August 6, 2020

- a. *Consider approving the August 6, 2020 LAFCo minutes*

3. Public Comment

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

4. Consent Agenda

- a. *Payment of claims for the month of August 2020*

5. Correspondence:

Workshop:

6. Fire and EMS Service Review and Sphere Update (continued)

- a) *Receive Executive Officer's Report and hold second workshop*
b) *Schedule a public hearing for October 1, 2020*

7. Election for the 2020-2021 Calafco Board of Directors

- a) *Authorize the Chair to vote for members of the Calafco Board of Directors on behalf of Colusa LAFCo*

8. Executive Officer's Report:

- a) *SB 414 did not pass the Assembly Appropriations Committee*
b) *Update City of Colusa Reorganization (2019-0001)*
c) *Proposed Wilson Annexation and Subdivision to the City of Colusa located on 5th Street in Colusa*
d) *City of Colusa MSR and SOI update (last adopted in 2011)*
e) *City of Williams MSR and SOI (last adopted in 2013)*

9. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

10. Next Colusa LAFCo meeting: October 1, 2020

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 458-0593 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at lafo@countyofcolusa.com or j.benoit4@icloud.com

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.colusalafco.org

LOCAL AGENCY FORMATION COMMISSION
COLUSA COUNTY
MINUTES OF MEETING
August 6, 2020

PRESENT:

JOHN LOUDON, Chair, County Member
BRANDON ASH, Public Member
GREG PONCIANO, City Member
SAJIT SINGH, City Member
DENISE CARTER, County Member

ALSO PRESENT:

JOHN BENOIT, Ex. Officer
SCOTT BROWNE, Legal Counsel
MERCED CORONA, County Alt.
LORA CECCON, Clerk

A moment of silence was observed for Mary Winters.

1. Call to Order/Roll Call

The meeting was called to order at 3:02 p.m. There was a quorum present.

2. Election of Chair and Vice-Chair for FY 2020-2021

S. Singh was asked to serve as Chair, and he agreed. The nomination was confirmed by roll call vote.

D. Carter agreed to serve as Vice Chair. The nomination was confirmed by roll call vote.

3. Consider Minutes from June 4, 2020

On motion of B. Ash, second by G. Ponciano, the commission approved the meeting minutes of June 4, 2020, motion carried by roll call vote; D. Carter and S. Singh abstaining.

4. Public Comment – None

5. Consent Agenda

On motion of D. Carter, second by S. Singh, the commission approved claims for the months of June and July, 2020; motion carried by roll call vote.

6. Correspondence – John has received the proof of insurance; a copy is provided in today's agenda packet.

7. Fire and EMS Service Review and Sphere Update

John provided a brief review of the MSR and sphere update stating that it has been put off for six months now and is starting to get dated. There may be some dated financial information. There are seven districts, and it took over 11/2 years to get the information. Colusa County is fortunate to have only a few districts.

John stated that everything seems to be going smoothly in Colusa County. There is an active Fire Chiefs Association, and John has heard no complaints. He does not believe the districts are in danger of falling apart due to state mandates. The review was sent out three months ago and again two months ago to give districts time to review and comment.

D. Carter stated that she appreciates the updated information; this is a useful tool. John stated that he will make an effort to collect the most recent information as it could be another ten years before another update is done. G. Ponciano stated that he talked with the City of Colusa Chief and he will be sending John the most recent information once it is complete. John will incorporate that into this draft.

John will keep the Fire Chiefs in the loop.

8. Biennial Conflict of Interest Code Review

John advised the commission that Lafco's are required to do this every two years. The commission received a copy of the Conflict of Interest Code along with John's memo. The biennial notice needs to be filed with the County Clerk. There are no changes to the code.

On motion of D. Carter, second by B. Ash, the commission moved to authorize the Executive Officer to sign the biennial notice and file it with the County Clerk; motion carried by roll call vote.

9. Election for the 2020-2021 Calafco Board of Directors

John provided a report on the election of the Calafco Board of Directors. The Calafco conference in Monterey has been cancelled, so there is an alternative procedure for election. Ballots will be sent out, and Colusa Lafco needs to have a voting delegate. John provided information on the seats that are up for election. If a city member is interested, we can submit your name. There will be no write-ins. The ballots will be sent out on October 7th and are due back to Calafco by October 21st. This item will be continued to the September meeting.

10. Letters of Opposition to SB 414

A copy of the letter of opposition to SB 414 is included in today's agenda packet. John provided information, including some history, on SB 414 and the proposed amendments. The letter is focused on the concerns related to the fiscal issues of the proposed amendments.

John stated that there is a concern that this flies in the face of what Lafco is all about. This would be more costly to individuals. The state could come in and not even include Lafco in much of the process. We would have to hold a public hearing, gather all the comments, and forward them to the state. Who pays the

cost of the public hearing? Calafco is taking a strictly opposed position to these amendments.

On motion of S. Singh, second by G. Ponciano, the commission moved to authorize the Executive Officer to sign the letter of opposition to SB 414; motion carried by roll call vote.

11. Executive Officer's Report

- a. Agreement with the City of Williams – John stated that the agreement is fully executed.
- b. Update City of Colusa Reorganization (2019-0001) – getting close to property tax exchange. Jon sent an email outlining the process that needs to be followed before they can get on the Lafco agenda. They are working on it.
- c. Calafco cancels its Annual Conference in Monterey

John stated that it is time to update the City of Colusa's MSR.

12. Commissioner Reports – Discussion – None

13. Next Colusa LAFCo meeting: September 3, 2020

Meeting adjourned 3:41 p.m.

Colusa Local Agency Formation Commission

CLAIMS

August 2020

Authorize payment of the following claims:

FY 2020-2021 EXPENSES:

Claims for August 2020:

Sept 1, 2020	Staff Svcs and Exp. – August 2020	\$ 5,388.72
7.16-20-8.15.20	Legal Svcs. P. Scott Browne	\$ 2,000.00
Aug 7, 2020	Frontier Phone August 2020	\$ 47.46

TOTAL: \$ 7,436.18

DATED: Sept 3, 2020

APPROVED: Sept 3, 2020

Sagit Singh , Chair
Colusa Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Expenditure Category City Coding	Executive Off. 7338	Cont Clerical Support 7320	Workers Comp 7016	Lgl Services 7321	Insurance 7315	Office Supplies 7339	Postage 7322	Copies 7322
	\$48,000.00	\$3,657.00	\$50.00	\$24,000.00	\$2,325.00	\$375.00	\$500.00	\$750.00
SDRMA Insurance 20-21 pre-paid					-\$2,325.00			
CALAFCo Dues 20-21								
Staff SVCS June 2020	-\$4,000.00	-\$175.00					-\$4.26	-\$50.80
Browne Ending 6.15.20				-\$2,000.00				
Frontier Phone June 7, 2020								
Staff SVCS July 2020	-\$4,000.00							-\$10.00
Browne Ending 7.15.20				-\$2,000.00				
Frontier Phone July 7, 2020								
Browne Ending 8.15.20				-\$2,000.00				
Staff Svcs Aug 2020	-\$4,000.00	-\$175.00					-\$1.84	-\$15.00
Frontier Ph. August 2020								

Total Expended in FY 18-19	-\$12,000.00	-\$350.00	\$0.00	-\$6,000.00	-\$2,325.00	\$0.00	-\$6.10	-\$75.80
Total Remaining in FY 18-19	\$36,000.00	\$3,307.00	\$50.00	\$18,000.00	\$0.00	\$375.00	\$493.90	\$674.20

Membership	Trans	Trave	Training	Legal Notices	Comm	Sp Proj.	FileScan	SOI	MSR	Mapping	A-87/Admir	TOTAL
7319	7333	7332	7316	7306	7331	7340	7324	7318	7703			EXPENDED
\$1,819.00	\$4,000.00	\$2,500.00	\$750.00	\$1,400.00	\$5,000.00	\$16,000.00	\$16,000.00	\$5,000.00	\$3,000.00			\$135,126.00
												-\$2,325.00
-\$1,319.00												-\$1,319.00
	-\$92.00											-\$5,298.80
				-\$41.74								-\$2,000.00
				-\$46.26								-\$46.26
				-\$41.77								-\$5,921.77
												-\$2,000.00
				-\$46.40								-\$46.40
												-\$2,000.00
				-\$41.88								-\$5,388.72
				-\$47.46								-\$47.46

-\$1,319.00	-\$92.00	\$0.00	\$0.00	-\$265.51	\$0.00	\$0.00	-\$3,960.00	\$0.00	\$0.00	-\$26,393.41
\$500.00	\$3,908.00	\$2,500.00	\$750.00	\$1,134.49	\$5,000.00	\$16,000.00	\$12,040.00	\$5,000.00	\$3,000.00	\$108,732.59
										TOTAL Expenses 2020-2021
										-\$26,393.41
										Prepaid
										Final
										TOTAL Expenses 2020-2021
										-\$26,393.41
										Carry forward from 2019-2020
										\$107,694.84
										Prepaid Exp pd by County
										\$3,644.00
										TOTAL Project Revenue
										\$0.00
										Total Interest Deposits
										Total City/Co Contributions
										PAID city/county contributions
										TOTAL Cash Balance
										\$88,589.43
										TOTAL Budget Balance
										\$108,732.59
										TOTAL Contingency Balance
										-\$16,393.41
										TOTAL RESERVE
										\$60,000.00

COLUSA LOCAL AGENCY FORMATION COMMISSION

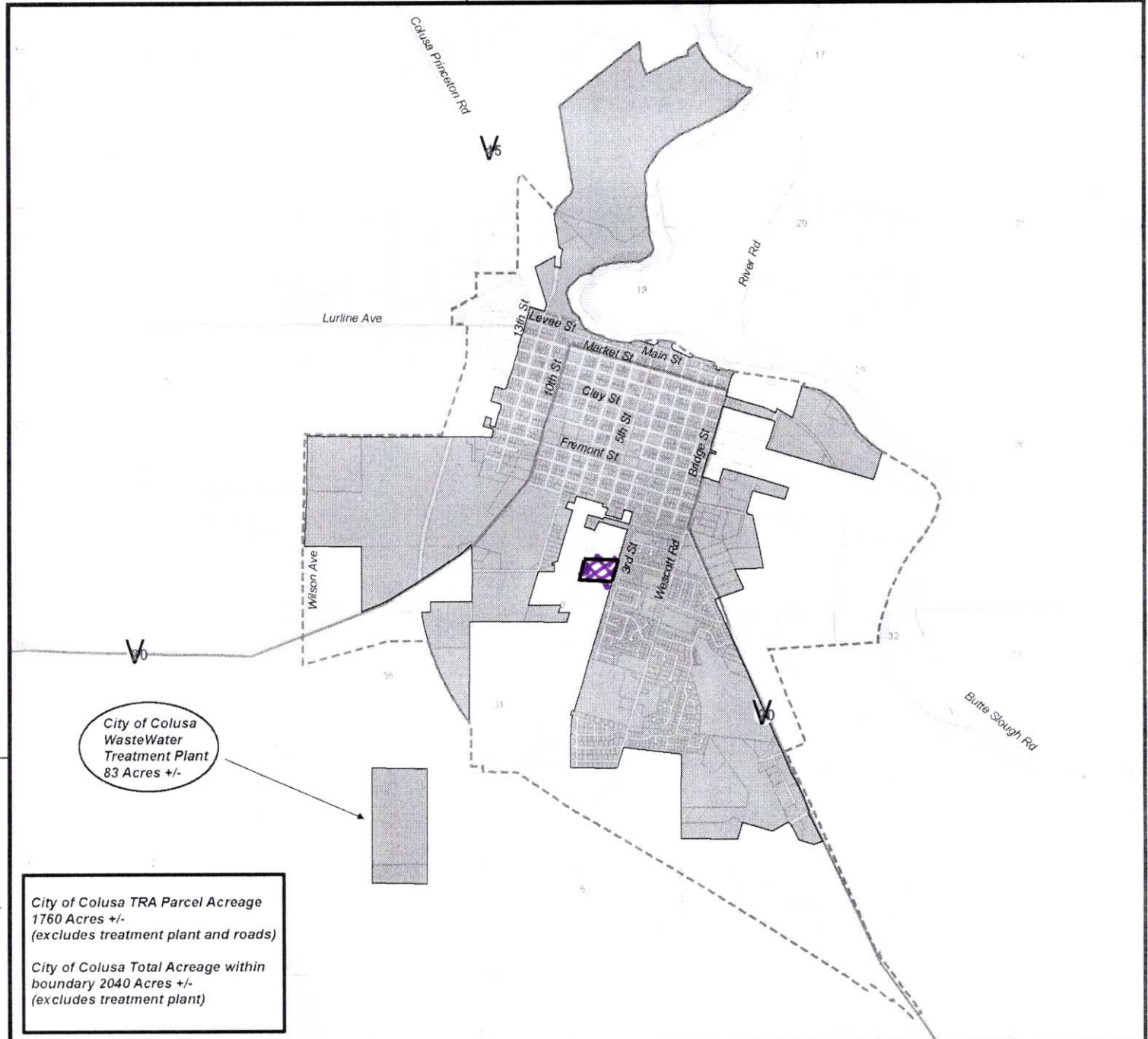
CITY OF COLUSA

Range 2 West

Range 1 West

Township 16 North

Township 15 North



City of Colusa Wastewater Treatment Plant
83 Acres +/-

City of Colusa TRA Parcel Acreage
1760 Acres +/-
(excludes treatment plant and roads)

City of Colusa Total Acreage within boundary
2040 Acres +/-
(excludes treatment plant)

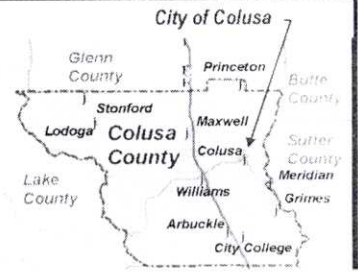
Legend

- Communities
- County Boundary
- Highways
- Roads
- Parcels

- City of Colusa Boundary
- City of Colusa Sphere of Influence Boundary

4

City of Colusa Sphere of Influence
Colusa LAFCo Resolution: 2012-0003
Adopted: February 2, 2012



APPLICANTS
 JONATHAN & JULIANN CHENEY
 JEFFREY WILSON
 1425 FIFTH STREET
 YUBA CITY, CALIFORNIA 95932
 (530) 635-2832

OWNERS
 JONATHAN & JULIANN CHENEY
 JEFFREY WILSON
 1425 FIFTH STREET
 YUBA CITY, CALIFORNIA 95932
 (530) 635-2832

ENGINEER
 GEORGE L. MUSALLAM
 NORTH VALLEY ENGINEERING AND SURVEYING
 1547 STARR DRIVE SUITE "J"
 YUBA CITY, CALIFORNIA 95983
 (530) 713-0417

GENERAL NOTES
 WATER EXISTING: CITY OF COLUSA
 SEWER EXISTING: CITY OF COLUSA
 STORM DRAIN EXISTING: CITY OF COLUSA
 PROPERTY USE: EXISTING: OPEN FIELD
 PROPOSED: RESIDENTIAL
 ZONING EXISTING: R1
 PROPOSED: R1
 GENERAL PLAN EXISTING: R1
 PROPOSED: R1
 ASSESSOR PARCEL MAP (ACRES)
 015-210-014 (3.47)
 015-210-015 (9.36)

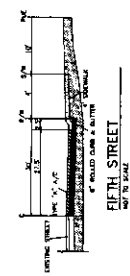
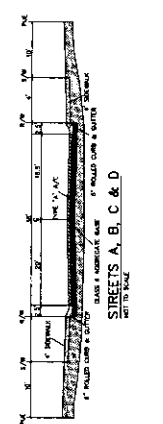
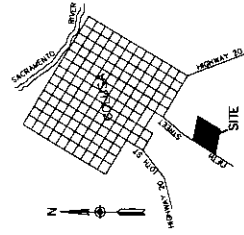
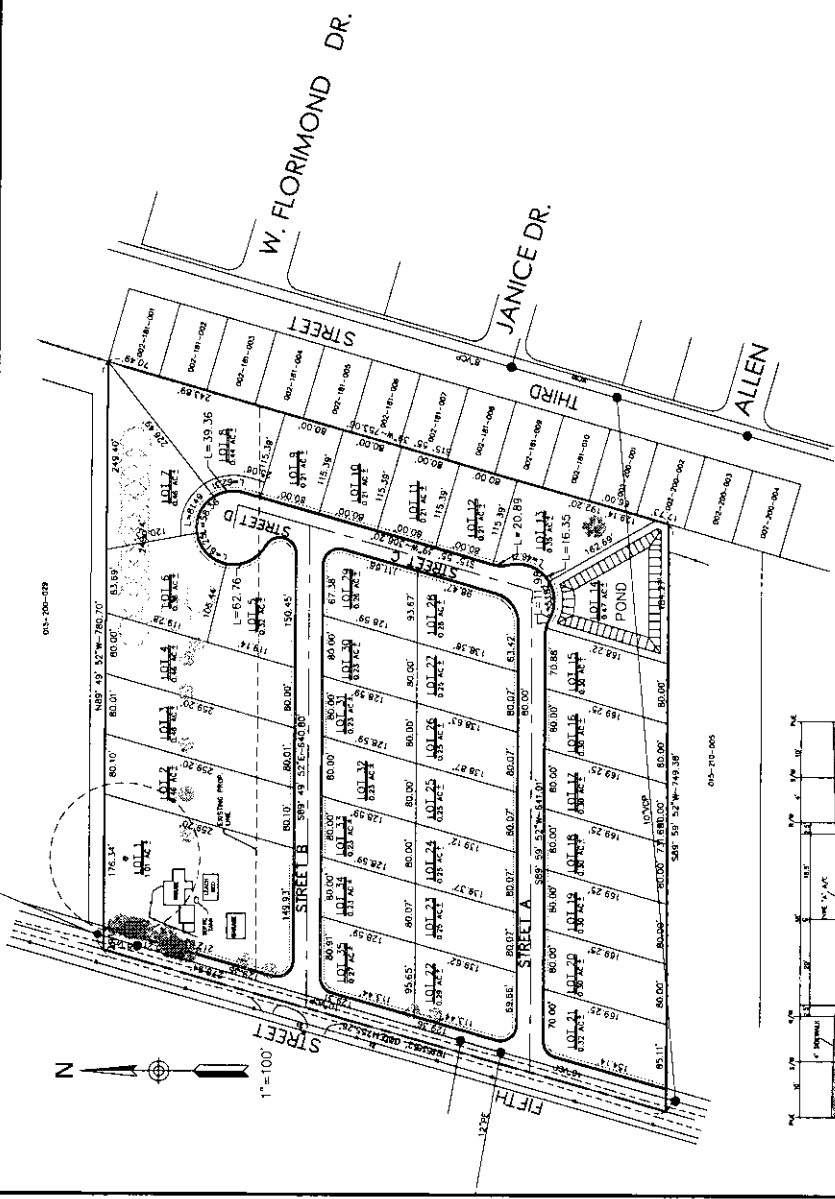
UTILITIES
 ELECTRICITY AND GAS: P G & E
 TELEPHONE: AT&T
 CABLE: COMCAST

LOT DIMENSIONS
 LOT AND BOUNDARY DIMENSIONS ARE APPROXIMATE
 AND SUBJECT TO REVISION WITH THE FILING
 OF THE FINAL MAP.

SIZE AND LOCATION OF UTILITIES ARE APPROXIMATE,
 AND WILL BE DETERMINED AT THE TIME OF PREPARING
 THE IMPROVEMENT PLANS FOR THE SUBDIVISION

TENTATIVE SUBDIVISION MAP
CHENEY--WILSON SUBDIVISION

BEING A PORTION OF LOT 14 OF THE JOHN C. MOOK
 SUBDIVISION NO. 4 AS RECORDED IN BOOK 1 OF
 MAPS, PAGE 49 COLUSA COUNTY RECORDS
 CITY OF COLUSA, STATE OF CALIFORNIA
 SCALE: 1"=60' OCTOBER, 2018



PREPARED BY:
OVES
 NORTH VALLEY ENGINEERING AND SURVEYING
 1547 STARR DRIVE SUITE "J"
 YUBA CITY, CA 95983
 (530) 713-0417