

Colusa Local Agency Formation Commission

Regular Meeting Agenda

Thursday – November 2, 2017

3:00 PM

**Board of Supervisors Chambers
546 Jay Street
Colusa, CA.**

1. Call to Order/Roll Call

Commissioners

Brandon Ash (Chair, Public)
Denise Carter (Vice-Chair County)
John Loudon (County)
Tom Reische (Colusa, City)
Chuck Bergson, (Williams, City)

Alternates

Kent Boes (County Alternate)
David Womble (City Alternate)
Mary Winters, (Public Member Alternate)

Staff

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Lora Ceccon, Clerk to the Commission

3. Consider Minutes from September 7th, 2017

a. Consider approval of the September 7th minutes.

4. Public Comment

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

5. Consent Agenda

a. Payment of claims for the month of September and October 2017

6. Correspondence:

7. LAFCo File 2017-0001 CCWD Cleanup Reorganization: The Colusa County Water District (CCWD) is requesting an annexation of 1,607.39 acres more or less of territory currently receiving CCWD water and detachment of 4,998.56 acres more or less of territory that has never have received CCWD water.

a. Receive Executive Officer's Report

b. Consider Resolution 2017-0006, a resolution making determinations and approving the annexation of 1,607.39-acres more or less to the Colusa County

Water District and detachment of 4,998.56-acres more or less from the Colusa County Water District.

Other Business:

8. Discussion regarding the Calafco Annual Conference; Oct 25-27, 2017

Executive Officer's Report:

- a. GCID Detachment – Willows ongoing*
- b. Upcoming MSR's CMAD and Reclamation Districts*
- c. Legislative Report*

9. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

10. Adjourn to the next regular meeting 3:00 pm on December 7, 2017

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for

making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 458-0593 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at lafco@countyofcolusa.org or johnbenoit@surewest.net or by Fax (916) 797-7631

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.colusacountylafco.org

LOCAL AGENCY FORMATION COMMISSION
COLUSA COUNTY
MINUTES OF MEETING
September 7, 2017

PRESENT:

JOHN LOUDON, County Member
BRANDON ASH, Vice Chair, Public
TOM REISCHE, Chair, City Member
DENISE CARTER, County Member
CHUCK BERGSON, City Member

ALSO PRESENT:

MARY WINTERS, Public Alt.
SCOTT BROWNE, Legal
JOHN BENOIT, Ex. Officer
LORA CECCON, Clerk

1. Call to Order/Roll Call

The meeting was called to order at 3:00 p.m. There was a quorum present.

2. Consider Minutes for August 3, 2017

J. Loudon moved to approve the August 3, 2017 minutes as presented; second by T. Reische, motion carried by roll call vote.

3. Public Comment – None

4. Consent Agenda

On motion of J. Loudon, second by T. Reische, the commission approved claims for the months of August, 2017, motion carried by roll call vote.

5. Correspondence: John provided information on some legislative bills and informed the board that he may be forwarding a letter for the Chair's signature.

(3:08 p.m. Denise Carter arrived.)

6. PUBLIC HEARING regarding the Service Review and Sphere of Influence for the Maxwell Public Utility District.

3:09 p.m. – opened Public Hearing

John stated that he received updated financial information after last month's meeting, and thus, that portion of the report has been revised. He stated that for the life of the MSR and sphere, the district has the needed capacity. A short discussion followed.

D. Carter asked how many more connections the district could handle. The Maxwell Fire Department representative stated that there are currently 412-420 connections, and when they built the new sewer plant, it was to double connections.

3:17 p.m. – closed Public Hearing

T. Reische moved to adopt Resolution 2017-0004 approving a Municipal Service Review of Water and Wastewater Services Provided by the Maxwell Public Utility District and Adopting Written Determinations Thereon, second by D. Carter, motion carried by roll call vote.

D. Carter moved to adopt Resolution 2017-0005 Making Determinations and Approving A Sphere of Influence Update for the Maxwell Public Utility District, second by T. Reische, motion carried by roll call vote.

7. Executive Officer's Report

- a. GCID Detachment – Willows ongoing – John has heard nothing.
- b. Upcoming MSR's CMAD (Colusa Mosquito Abatement District) and Reclamation Districts
- c. Legislative Report – John stated that he will be writing a few letter in support or against certain legislation; Colusa Lafco has a policy that the Chair can approve or not.
- d. CCWD regional reorganization – proposed reorganization – must comply with the County Surveyor

(3:22 p.m. Chuck Bergson arrived.)

- e. John stated that the State Parks reorganization has been completed, except for the filing.
- f. The Little Hoover Commission has adopted a final report, and it has been posted on the website.

8. Commissioner Reports – Discussion

None

9. Adjourn to the next regular meeting on November 2, 2017

The meeting was adjourned at 3:48 p.m.

Colusa Local Agency Formation Commission

CLAIMS

For September & October 2017

Authorize payment of the following claims:

FY 2017-2018 EXPENSES:

Oct 1, 2017	Staff Svcs and Expenses – Sept 17	\$ 8,250.76
Sept 7, 2016	Frontier Phone Sept 7, 2017	\$ 38.99
8.16.17- 9.15.2017	Legal Services P. Scott Browne	\$ 2,000.00
Oct 1, 2017	Long Dist May-Oct 2017	\$ 3.13
Oct 1, 2017	Airfare Reimb Bergson Calafco Conf.	\$ 212.07
TOTAL Sept 2017:		\$ 10,505.85
Nov 1, 2017	Staff Svcs, Mapping and Expenses Oct 2017	\$ 5,931.09
9.15.17-10.15.17	Legal Services P. Scott Browne	\$ 2,000.00
Oct 7, 2017	Frontier Ph. October 7, 2017	\$ 38.67
TOTAL Oct 2017:		\$ 7,969.72

DATED: Nov 2, 2017

APPROVED: Nov 2, 2017

Brandon Ash, Chair or Denise Carter, Vice Chair
Colusa Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Shadow Accounting
2017-2018

EXPENSE	Executive Off. Cont	Clerical Support	Workers Comp	Atty Contract	Insurance	Office Supplies	Postage	Copies	Membership
	53180	53180	51035	53180	53100	53170	53171	53170	53150
CALAFCO Dues 17-18	48000.00	3657.00	50.00	24000.00	1741.00	375.00	500.00	1500.00	899.00
SDRMA Insurance 17-18					-1715.00				-899.00
Staff Servissess June 2017	-4000.00	-175.00				-57.61	-9.87	-46.40	
Frontier Phone June 7, 2017									
Browne Legal Svcs 5.16.2017-6.15.2018				-1750.00					
Browne Legal Svcs 6.16.2017-7.15.2017				-2000.00					
Staff Svcs July 2017	-4000.00					-43.35		-10.00	
Frontier Ph July 7, 2017									
Calafco Conf reg Carter, Bergson & Loudon									
Staff Svcs August 2017	-4000.00	-175.00					-11.48	-135.86	
Browne Ending 8.15.17				-2000.00					
Front Ph Aug 7, 2017									
Appeal De. Final 17-18 Budget notice									
Revenue 2017-0001 CCWD Reorganization									
Staff Svcs September 2017	-4000.00	-175.00					-8.96	-89.60	
Browne Ending 9.15.17				-2000.00					
Bergson Airline Reimb Conference									
Frontier Phone Sept 7, 2017									
Front Phone Long Distance									
Staff Svcs October 2017	-4000.00						-9.80	-37.10	
Browne ending 10.15.17				-2000.00					
Front Phone Oct 7, 2017									

Total Expended in FY 16-17	-20000.00	-525.00	0.00	-9750.00	-1715.00	-100.96	-40.11	-318.96	-899.00
Total Remaining in FY 16-17	28000.00	3132.00	50.00	14250.00	26.00	274.04	459.89	1181.04	0.00

