

LOCAL AGENCY FORMATION COMMISSION
COLUSA COUNTY
MINUTES OF MEETING
June 1, 2017

PRESENT:
JOHN LOUDON, County Member
BRANDON ASH, Vice Chair, Public
TOM REISCHE, City Member
KENT BOES, County Alternate

ALSO PRESENT:
MARY WINTERS, Public Alt.
SCOTT BROWNE, Legal
JOHN BENOIT, Ex. Officer
LORA CECCON, Clerk

1. Call to Order/Roll Call

The meeting was called to order at 3:02 p.m. There was a quorum present.

2. Consider Minutes for May 4, 2017 – Postponed until the next scheduled meeting.

3. Public Comment – None

4. Consent Agenda

John distributed an amended claims form showing the addition of the pre-paid insurance.

On motion of K. Boes, second by T. Reische, the commission approved claims for the month of May 2017, motion carried by roll call vote.

5. Correspondence: None

6. Review Service Agreements for P. Scott Browne for LAFCo Legal Services from 2003 and last updated in 2007 (monthly salary) and John Benoit for LAFCo Staff Services from 2003 and last updated in 2007 (Clerk Services Portion).

John provided information he gathered regarding average litigation rates and stipend rates. The stipend for S. Browne was last increased ten years ago. Some discussion followed regarding the contract for legal services. John is recommending an increase in stipend to \$2,000/month. There is a cash balance that would cover this increase for this year's budget.

K. Boes moved to increase the litigation rate from \$180.00 to \$250.00/hour and to increase the monthly stipend from \$1,750.00 to \$2,000.00; subject to the budget, second by B. Ash, motion carried by roll call vote.

John presented information on the hourly rate other counties pay for special project work. He is not asking for an increase in the monthly contract rate (currently \$4,000). However, he would like the commission to consider an increase of the hourly special projects rate to around the average. He suggested

adding a new section to the E.O. contract and read aloud the section to be added. John stated that an increase to the hourly rate will not affect the budget.

T. Reische moved to increase the special project hourly rate from \$75.00 to \$110.00, and to amend the E.O. contract to include the new section regarding complex projects, second by B. Ash, motion carried by roll call vote.

John will draft up a contract amendment for the Chair's signature.

7. Public Hearing regarding the Final Budget for fiscal year 2017/2018

3:30 – opened public hearing

John advised the commission that A87 charges are still unknown, so the amount will stay the same as last year. There were no changes made to the proposed budget.

3:31 – closed public hearing

K. Boes moved to approve Resolution 2017-0003, a Resolution of the Colusa Local Agency Formation Commission adopting a Final Budget for 2017-2018, second by T. Reische, motion carried by roll call vote.

8. Executive Officer's Report

- a. File Scanning Project – still proceeding**
- b. GCID Detachment – Willows – no update**

M. Winters asked what part of the budget covers work done by Kathie Moran. John responded that it could be special projects, clerical support, and possibly MSRs. He stated that the commission may want to consider an hourly rate of \$50 for clerical support.

T. Reische moved to add language to the contract stating a rate of \$50/hour for staff services, second by B. Ash, motion carried.

The contract amendments will take effect July 1, 2017.

9. Commissioner Reports - none

10. Adjourn to the next regular meeting on July 6, 2017

The meeting was adjourned at 3:48 p.m.