

**Colusa Local Agency Formation Commission**

**Special Meeting Agenda**

**Thursday – January 7, 2021**

**3:00 PM**

Welcome to the Colusa LAFCo special meeting. This meeting will be via Zoom (conference call) only due to the COVID-19 virus. A roll call vote is required for all items on the agenda.

You may use your phone for this meeting and no computer is required. There will be video if you choose to use it.

*The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Colusa LAFCo website. [www.colusalafco.org](http://www.colusalafco.org)*

**Colusa LAFCo is inviting you to a scheduled Zoom meeting.**

**Time: Jan 7, 2021 03:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87122587797?pwd=WUc5ZzRHnkVKOUZnKzZsSEY0S1pyUT09>**

**Meeting ID: 871 2258 7797**

**Passcode: 439585**

**One tap mobile**

**+16699006833,,87122587797#,,,,\*439585# US (San Jose)**

**+13462487799,,87122587797#,,,,\*439585# US (Houston)**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 871 2258 7797**

**Passcode: 439585**

**1. Call to Order/Roll Call  
Commissioners**

Sajit Singh, (Chair, Williams, City)

Denise Carter (Vice Chair, County)

\_\_\_\_\_ (County)

Brandon Ash (Public)

Greg Ponciano (Colusa, City)

## Alternates

Merced Corona (County Alternate)  
Tom Reische (City Alternate)  
\_\_\_\_\_, (Public Member Alternate)

## Staff

John Benoit, Executive Officer  
P. Scott Browne, Legal Counsel  
Lora Ceccon, Clerk to the Commission

### 2. Public Comment

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

### 3. Consent Agenda

- a. *Payment of claims for the months of November and December 2020*

### 4. Correspondence: 2021 Calafco Calendar of Events

### 5. Workshop regarding the City of Colusa CIP Annexation and Sphere of Influence Amendment

- a) *Presentation regarding the annexation and Sphere of Influence amendment from City and LAFCo Staff*
- b) *Discuss and provide direction to staff regarding CEQA reviews, the Annexation and Sphere of Influence amendment*

## PUBLIC HEARING:

### 6. Colusa County Waterworks District #1 MSR and SOI (Grimes)

- a) *Conduct Public Hearing regarding the Service Review and Sphere of Influence for the Colusa County Waterworks District #1 (Grimes)*
- b) *Consider LAFCo Resolution 2021-0001 adopting a Service Review for the Colusa County Waterworks District #1*
- c) *Consider LAFCo Resolution 2021-0002 adopting a Sphere of Influence for the Colusa County Waterworks District #1*

### 7. Appoint Budget Committee for 2021-2022 Budget

- a) *Appoint two members to the 2021-2022 LAFCo Budget Committee*

### 8. Executive Officer's Report:

- a) *Pay as you go membership for the California Special Districts Association*
- b) *California Special Districts Association – Special District Laws Publication*
- c) *Public Member and Public Member Alternate recruitment*
- d) *City of Colusa MSR and SOI update*
- e) *Upcoming Projects*

f) 700 Forms due April 1, 2021

## 9. Commissioner Reports - Discussion

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters*

## 10. Next Colusa LAFCO meeting: February 4, 2021

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

### *Public Comment*

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

### *Public Hearings*

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

### *Agenda Materials*

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

### *Accessibility*

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

### *Disclosure & Disqualification Requirements*

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 458-0593 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com)

*Webpage* Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at [www.colusalafco.org](http://www.colusalafco.org)

# Colusa Local Agency Formation Commission

## CLAIMS

November and December 2020

Authorize payment of the following claims:

**FY 2020-2021 EXPENSES:**

Claims for November and December 2020:

Dec 1, 2020	Staff Svcs and Exp. Colusa SOI –Nov 2020	\$ 9,701.49
10.16-20-11.15.20	Legal Svcs. P. Scott Browne	\$ 2,000.00
Nov 7, 2020	Frontier Phone Nov 2020	\$ 44.57
Jan 1, 2021	Staff Svcs and Exp.– Dec2020	\$ 5,228.57
11.16-20-12.15.20	Legal Svcs. P. Scott Browne	\$ 2,000.00
Dec 7, 2020	Frontier Phone Dec 2020	\$ 60.47

**TOTAL:** \$ 19,047.49

**DATED:** Jan 7, 2021

**APPROVED:** Jan 7, 2021

\_\_\_\_\_  
Sagit Singh , Chair or Denise Carter , Vice-Chair  
Colusa Local Agency Formation Commission

Attest:

\_\_\_\_\_  
John Benoit  
Executive Officer

Expenditure Category	Executive Off. Cont	Clerical Support	Workers Comp	Lgl Services	Insurance	Office Supplies	Postage	Copies
City Coding	7338	7320	7016	7321	7315	7339	7322	7322
	\$48,000.00	\$3,657.00	\$50.00	\$24,000.00	\$2,325.00	\$375.00	\$500.00	\$750.00
SDRMA Insurance 20-21 pre-paid					-\$2,325.00			
CALAFCo Dues 20-21								
Staff SVCS June 2020	-\$4,000.00	-\$175.00					-\$4.26	-\$50.80
Browne Ending 6.15.20				-\$2,000.00				
Frontier Phone June 7, 2020								
Staff SVCS July 2020	-\$4,000.00							-\$10.00
Browne Ending 7.15.20				-\$2,000.00				
Frontier Phone July 7, 2020								
Browne Ending 8.15.20				-\$2,000.00				
Staff Svcs Aug 2020	-\$4,000.00	-\$175.00					-\$1.84	-\$15.00
Frontier Ph. August 2020								
Staff Svcs September 2020	-\$4,000.00	-\$175.00						-\$10.00
Browne ending 9.15.2020				-\$2,000.00				
Frontier Ph Sept 2020								
Pioneer Rev Lgl Fire MSR and SOI								
Staff Svcs October 2020	-\$4,000.00	-\$175.00						-\$15.00
Browne Ending 10.15.2020				-\$2,000.00				
CSDA Dues 2020-2021								
Frontier Ph Oct , 2020								
Colusa County A-87 costs 20-21								
Browne Ending 11.15.2020				-\$2,000.00				
Staff Svcs November 2020	-\$4,000.00	-\$175.00						-\$5.00
Frontier Ph Nov 2020								
Staff Svcs Dec 2020	-\$4,000.00					-\$64.00		-\$20.00
Browne Ending 12.15.2020				-\$2,000.00				
Frontier Ph Dec 2020								
<b>Total Expended in FY 18-19</b>	<b>-\$28,000.00</b>	<b>-\$875.00</b>	<b>\$0.00</b>	<b>-\$14,000.00</b>	<b>-\$2,325.00</b>	<b>-\$64.00</b>	<b>-\$6.10</b>	<b>-\$125.80</b>
<b>Total Remaining in FY 18-19</b>	<b>\$20,000.00</b>	<b>\$2,782.00</b>	<b>\$50.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$311.00</b>	<b>\$493.90</b>	<b>\$624.20</b>



# 2021 Events Calendar

## JANUARY

- 8 CALAFCO Legislative Committee (Virtual)
- 19 CALAFCO Monthly EO meeting (Virtual)
- 21 CALAFCO Board of Directors Strategic Planning Session (Virtual)
- 22 CALAFCO Board of Directors Meeting (Virtual)
- 21-22& League New Mayor & Council Academy
- 28-29 (Virtual)
- 27-28 CA Assn. of Sanitation Agencies Conference (Virtual)

## FEBRUARY

- 16 CALAFCO Monthly EO meeting (Virtual)
- 19 CALAFCO Legislative Committee (Virtual)

## MARCH

- 17-19 CALAFCO Staff Workshop (Newport Beach)
- 26 CALAFCO Legislative Committee (Virtual)

## APRIL

- 19 CALAFCO Monthly EO meeting (Virtual)
- 30 CALAFCO Board of Directors Meeting (Virtual)

## MAY

- 7 CALAFCO Legislative Committee (Virtual)
- 11-14 Assn. of CA Water Agencies Conference (Monterey)
- 17 CALAFCO Monthly EO meeting (Virtual)

## JUNE

- 18 CALAFCO Legislative Committee (Virtual)
- 28 CALAFCO Monthly EO meeting (Virtual)

## JULY

- 23 CALAFCO Legislative Committee (Virtual)
- 30 CALAFCO Board of Directors Meeting (Sacramento)

## AUGUST

- 11-13 CA Assn. of Sanitation Agencies Annual Conference (San Diego)
- 30 CA Special Districts Assn. Conference (Monterey)

## SEPTEMBER

- 1-2 CA Special Districts Assn. Conference (Monterey)
- 22-24 League Annual Conference (Sacramento)
- 29-30 Regional Council of Rural Counties Annual Conference (Monterey)

## OCTOBER

- 22 CALAFCO Legislative Committee (2022) (Virtual)
- 6-8 CALAFCO Annual Conference (Newport Beach)
- 7 CALAFCO Annual Business Meeting (Newport Beach)
- 8 CALAFCO Board of Directors Meeting (Newport Beach)

## NOVEMBER

- 5 CALAFCO Legislative Committee (Sacramento)
- 12 CALAFCO Board of Directors Meeting (Sacramento)
- 30 CA State Assn. of Counties Annual Conference (Monterey)
- 30 Assn. of CA Water Agencies Conference (Pasadena)

## DECEMBER

- 1-3 CA State Assn. of Counties Annual Conference (Monterey)
- 1-3 Assn. of CA Water Agencies Conference (Pasadena)
- 3 CALAFCO Legislative Committee (San Diego)

### Sharing Information and Resources

CALIFORNIA ASSOCIATION OF  
LOCAL AGENCY FORMATION  
COMMISSIONS

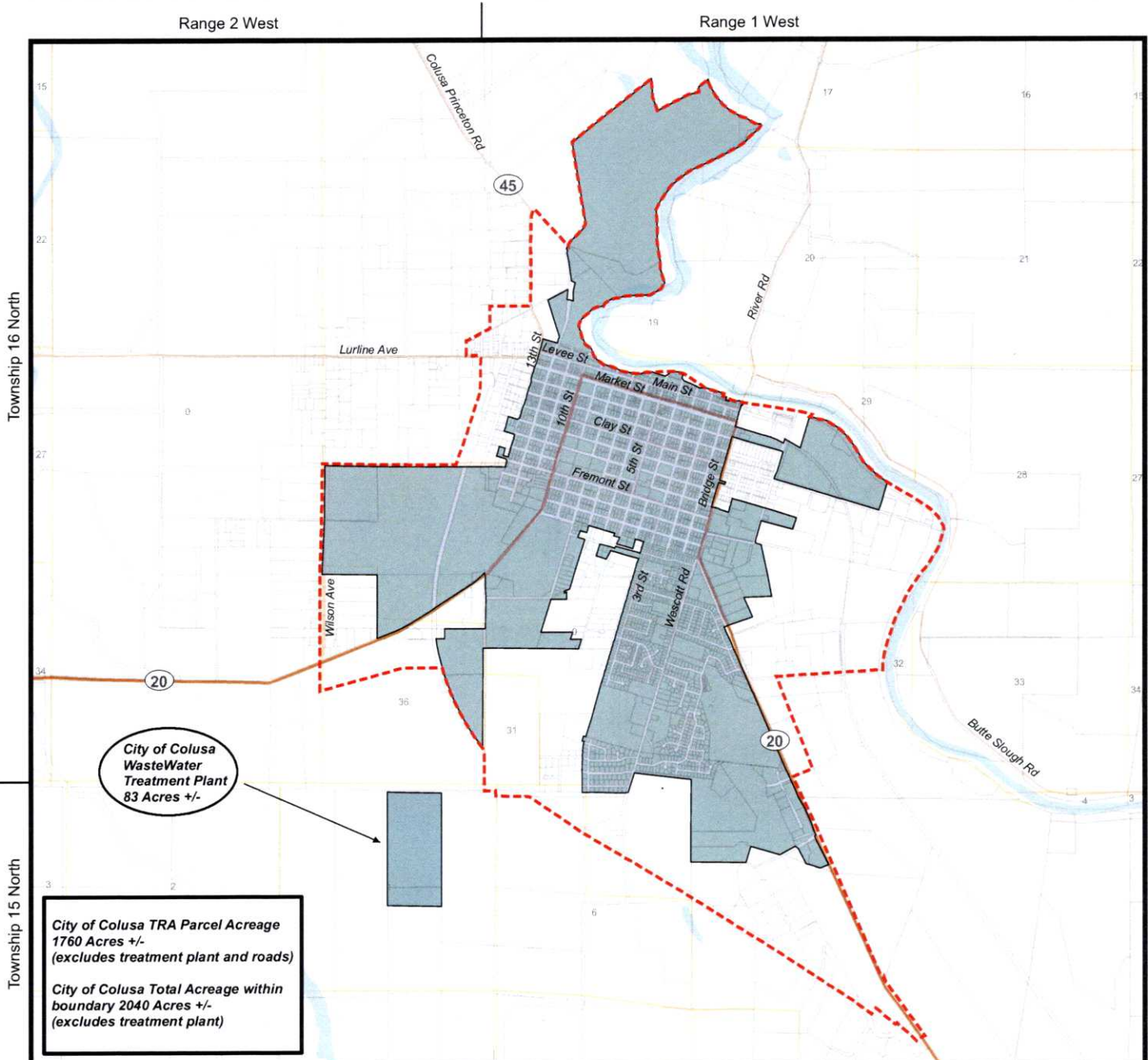
1020 12<sup>th</sup> Street, Suite 222  
Sacramento, CA 95814

916-442-6536

For current information and other CALAFCO resources please visit [www.calafco.org](http://www.calafco.org)



# COLUSA LOCAL AGENCY FORMATION COMMISSION CITY OF COLUSA



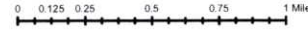
### Legend

- Communities
- County Boundary
- Highways
- Roads
- Parcels

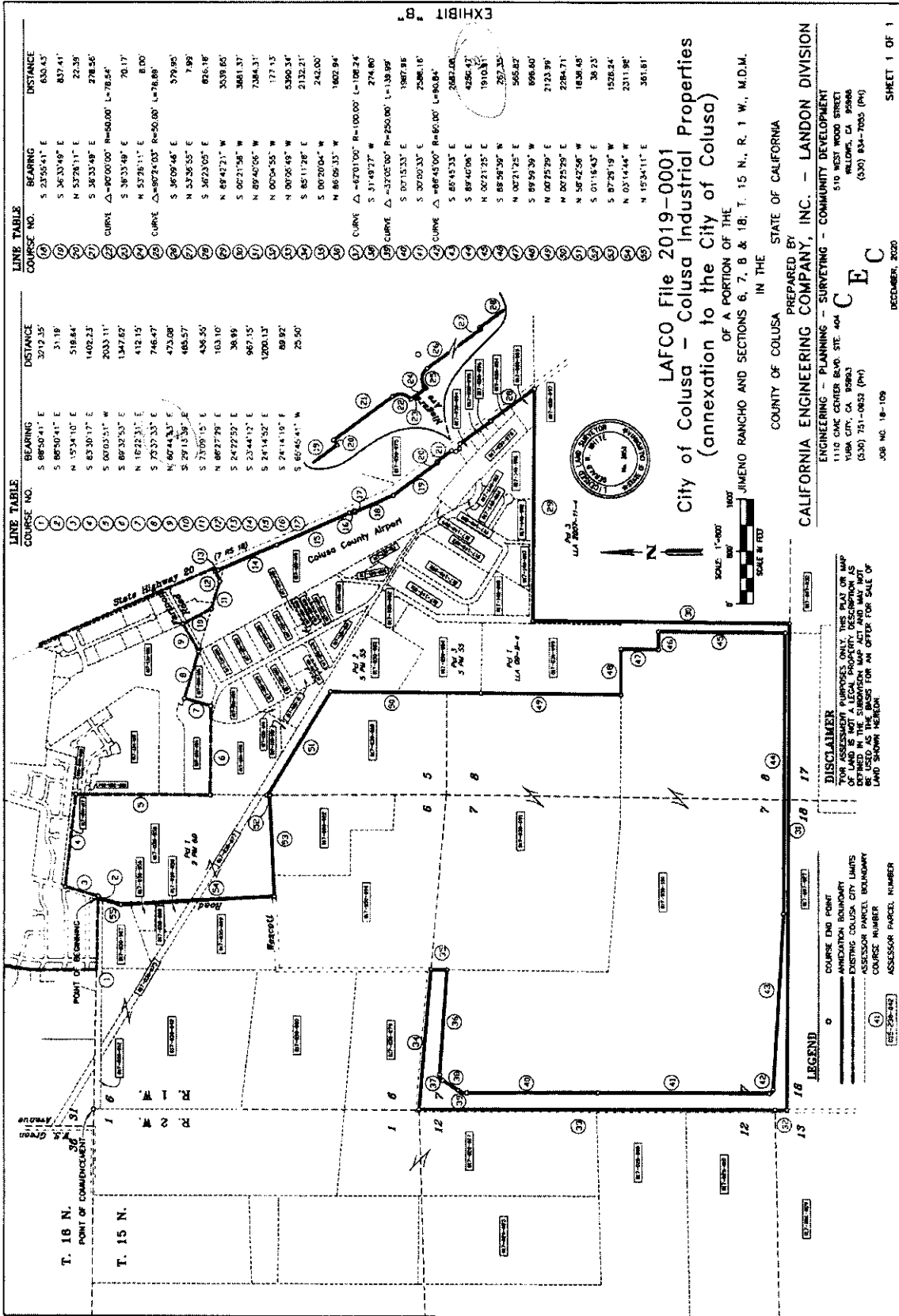
- City of Colusa Boundary
- City of Colusa Sphere of Influence Boundary



**City of Colusa Sphere of Influence**  
 Colusa LAFCo Resolution: 2012-0003  
 Adopted: February 2, 2012







LINE COURSE NO.	BEARING	DISTANCE	LINE COURSE NO.	BEARING	DISTANCE
1	S 86°50'41" E	3712.35'	49	S 23°55'41" E	650.43'
2	S 86°50'41" E	31.19'	50	S 36°33'49" E	837.41'
3	N 15°34'10" E	516.84'	51	N 53°28'31" E	22.39'
4	S 83°30'17" E	1402.23'	52	S 28°33'49" E	278.56'
5	S 00°03'51" W	2033.11'	53	CURVE Δ-R=60.00' L=78.64'	
6	S 89°32'53" E	1342.62'	54	S 38°33'49" E	78.17'
7	N 18°22'31" E	412.15'	55	N 53°28'31" E	8.00'
8	S 72°52'33" E	746.47'	56	CURVE Δ-R=9724.03' R=50.00' L=78.89'	
9	N 60°44'33" E	472.08'	57	S 36°09'46" E	379.90'
10	S 29°13'39" E	688.57'	58	N 53°28'31" E	7.89'
11	S 73°09'15" E	438.55'	59	S 36°23'05" E	626.18'
12	N 08°27'79" E	103.10'	60	N 89°42'31" W	3039.65'
13	S 24°22'52" E	36.89'	61	S 00°21'58" W	3061.37'
14	S 23°44'17" E	967.15'	62	N 89°40'06" W	7384.31'
15	S 24°14'52" E	1200.13'	63	N 00°04'55" W	173.13'
16	S 24°14'10" F	89.92'	64	N 00°06'49" W	5390.34'
17	S 65°40'41" W	25.50'	65	S 85°11'28" E	242.00'
18			66	S 00°20'04" W	242.00'
19			67	N 86°05'35" W	1602.94'
20			68	CURVE Δ-R=100.00' L=108.74'	
21			69	S 31°49'27" W	274.80'
22			70	CURVE Δ-R=250.00' L=130.99'	
23			71	S 07°15'33" E	1967.86'
24			72	S 30°00'33" E	2586.18'
25			73	CURVE Δ-R=645.00' R=61.00' L=90.84'	
26			74	S 85°45'33" E	2087.28'
27			75	S 89°40'06" E	4286.47'
28			76	N 02°21'25" E	1910.31'
29			77	S 88°58'39" N	252.35'
30			78	N 00°21'25" E	565.82'
31			79	S 89°39'39" W	896.60'
32			80	N 00°25'29" E	2123.99'
33			81	N 00°25'29" E	2284.71'
34			82	N 56°42'56" W	1638.46'
35			83	S 01°15'43" E	38.23'
36			84	S 87°28'19" W	1526.24'
37			85	N 03°14'44" W	2311.98'
38			86	N 19°34'11" E	361.81'

LAFCO File 2019-0001  
 City of Colusa - Colusa Industrial Properties  
 (annexation to the City of Colusa)

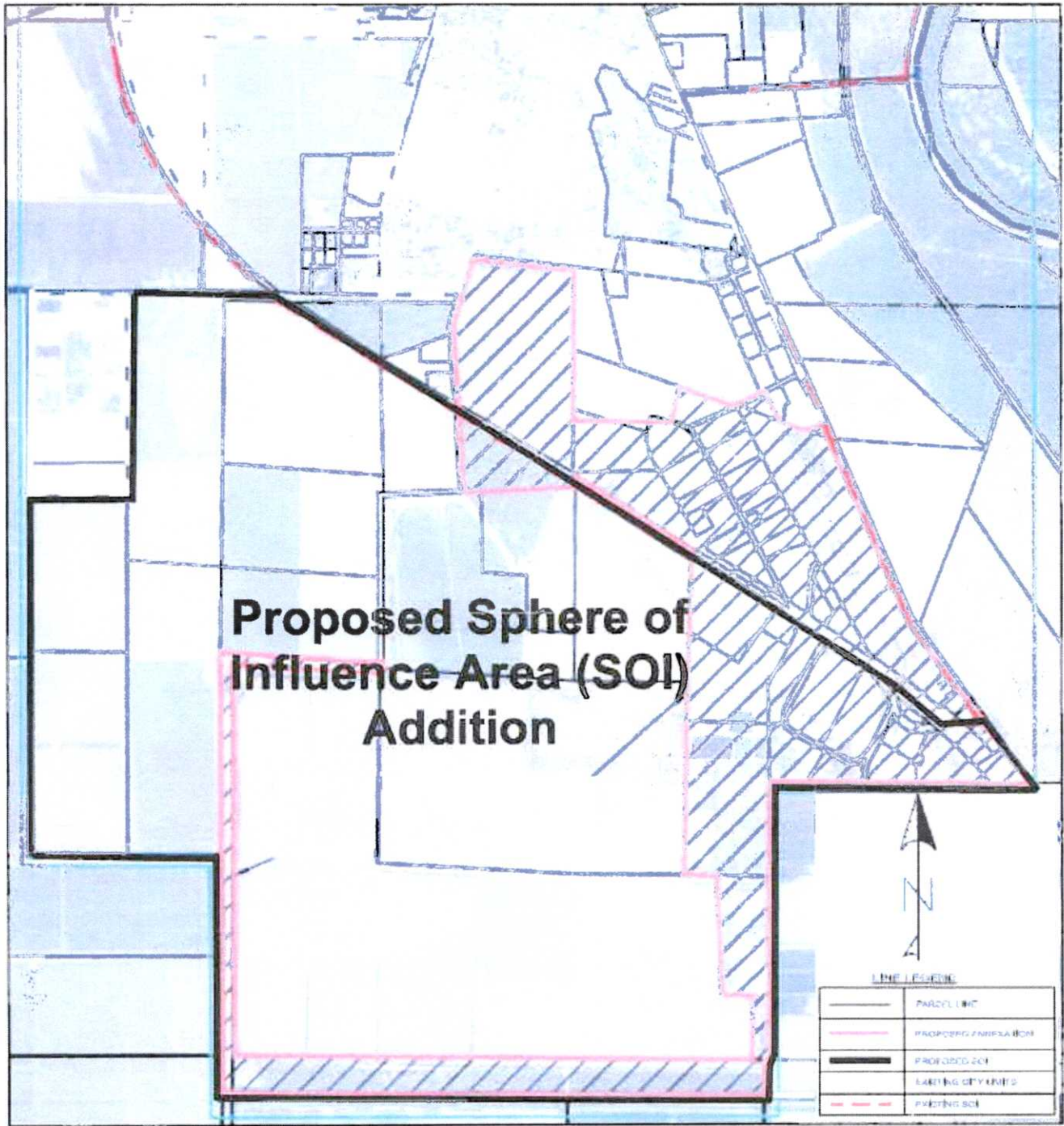
STATE OF CALIFORNIA  
 COUNTY OF COLUSA  
 PREPARED BY  
 CALIFORNIA ENGINEERING COMPANY, INC. - LONDON DIVISION  
 ENGINEERING - PLANNING - SURVEYING - COMMUNITY DEVELOPMENT  
 1110 CHAMBERLAIN BLVD. STE. 404  
 YUBA CITY, CA 95963  
 (530) 751-0632 (PH)  
 (530) 834-7005 (FH)

DISCLAIMER  
 THIS SURVEY AND MAP ARE PREPARED BY THE SURVEYOR AND ARE NOT TO BE USED AS THE BASIS FOR AN OFFER FOR SALE OF LAND SHOWN HEREON.

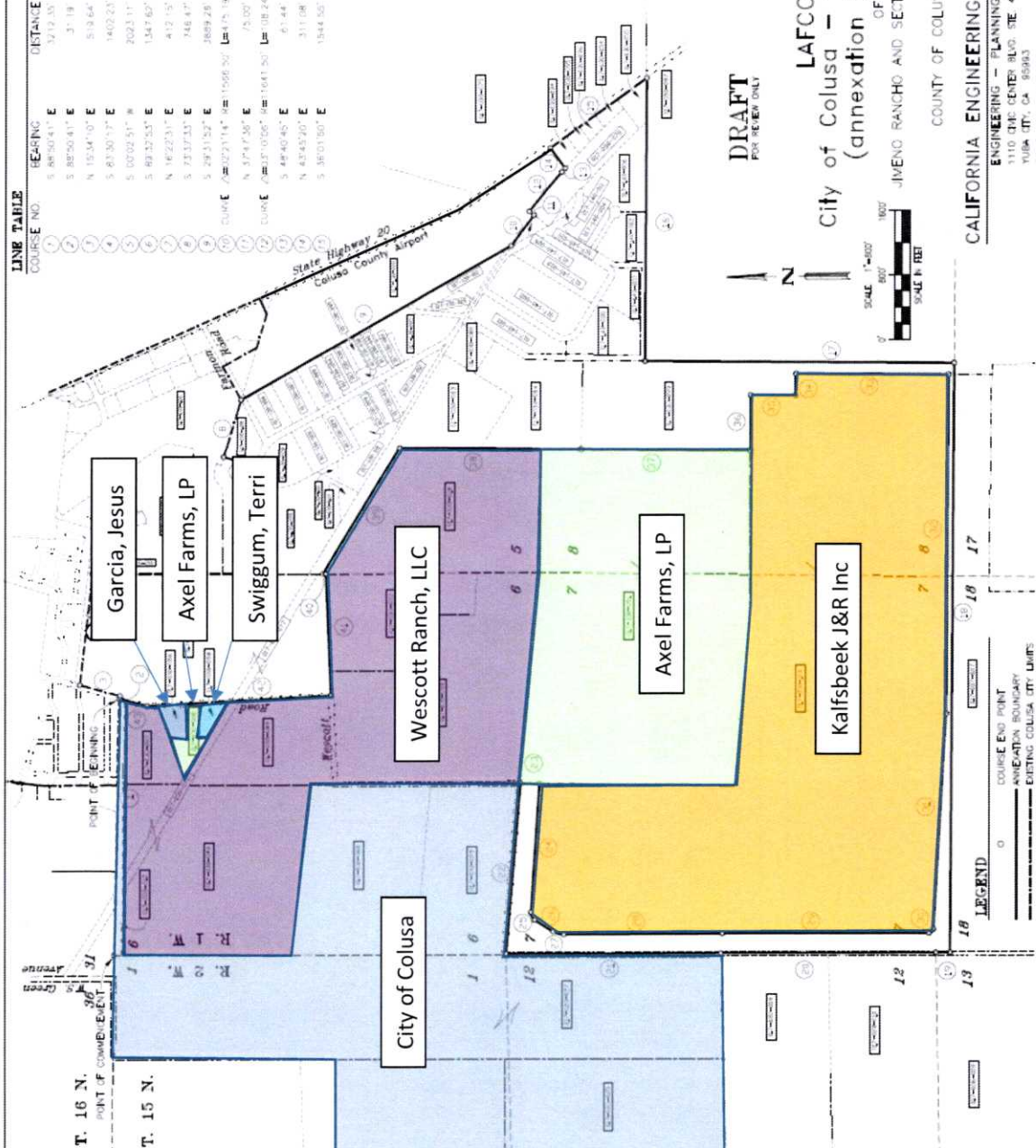
LEGEND  
 ○ COURSE END POINT  
 — AMERICAN STANDARD CURVE  
 — ASSASSOR PARCEL BOUNDARY  
 (1) COURSE NUMBER  
 (2) ASSESSOR PARCEL NUMBER

# EXHIBIT B

## MAP OF PROPOSED CITY OF COLUSA SPHERE OF INFLUENCE ADDITION



# CANVASED OWNERS INTERESTED IN PARTICIPATION



COURSE NO.	BEARING	DISTANCE	COURSE NO.	BEARING	DISTANCE
1	S 89°50'41" E	3719.33	16	N 89°42'21" W	5533.24
2	S 89°50'41" E	371.18	17	S 89°42'21" W	3881.37
3	N 103°34'10" E	819.64	18	N 87°15'08" W	7384.31
4	S 89°50'17" E	1402.23	19	N 00°04'55" W	173.13
5	S 00°02'51" W	2023.11	20	N 00°05'43" W	2659.25
6	S 89°32'53" E	1347.60	21	N 00°05'43" W	2620.09
7	N 16°22'31" E	412.15	22	S 89°11'20" E	2132.21
8	S 23°33'33" E	748.47	23	S 107°25'04" W	242.00
9	S 29°31'52" E	3889.28	24	N 86°09'33" W	1802.94
10	S 89°42'21" W	1506.50	25	CUVE Δ	100.00
11	N 37°47'50" E	75.00	26	S 21°49'27" W	274.80
12	S 48°40'45" E	61.44	27	CUVE Δ	150.00
13	N 48°43'20" E	311.08	28	S 100°53'31" E	1987.96
14	S 38°01'50" E	1344.50	29	S 107°00'33" E	2588.16
15			30	CUVE Δ	150.00
16			31	S 88°45'33" E	2087.06
17			32	S 89°40'20" E	4250.47
18			33	N 00°31'20" E	1910.91
19			34	S 89°29'33" W	287.25
20			35	N 00°24'25" E	565.82
21			36	S 89°59'19" W	898.50
22			37	N 00°25'29" E	2123.89
23			38	N 00°25'29" E	2284.71
24			39	N 58°42'56" E	1638.48
25			40	S 01°16'43" E	36.21
26			41	S 87°29'19" W	1528.24
27			42	N 02°14'43" W	2317.98
28			43	N 15°34'11" E	387.61

**DRAFT**  
FOR REVIEW ONLY

LAFCO File 2020-  
City of Colusa - Colusa Industrial Properties  
(annexation to the City of Colusa)

OF A PORTION OF THE  
JIMENO RANCHO AND SECTIONS 6, 7 & 8, T. 15 N., R. 1 W., M.D.M.

COUNTY OF COLUSA STATE OF CALIFORNIA

PREPARED BY  
**CALIFORNIA ENGINEERING COMPANY, INC. - LONDON DIVISION**

ENGINEERING - PLANNING - SURVEYING - COMMUNITY DEVELOPMENT  
1110 CHESTER BLVD. STE 404  
YUBA CITY, CA 95993  
(530) 751-7852 (PH)  
(530) 934-7055 (FH)

JOB NO. 18-109  
DATE: 02/11/2020

SHEET 1 OF 1

**LEGEND**

0	COURSE END POINT
1	ANNEXATION BOUNDARY
2	EXISTING COLUSA CITY LIMITS
3	ASSESSOR PARCEL BOUNDARY
4	COURSE NUMBER
5	ASSESSOR PARCEL NUMBER

EXHIBIT "B"