

LOCAL AGENCY FORMATION COMMISSION
COLUSA COUNTY
MINUTES OF MEETING
January 5, 2023

PRESENT:

MERCED CORONA, County Member
RYAN CORDINEZ, City Alternate
GREG PONCIANO, City Member
BRANDON ASH, Public Member

ALSO PRESENT:

JOHN BENOIT, Ex. Officer
JOHN LOUDON, Public Member, Alt.

1. Call to Order/Roll Call

The meeting was called to order at 3:00 p.m. There was a quorum present.

2. Approval of minutes from the November 3, 2022, meeting.

On motion of B. Ash, second by G. Ponciano, the commission approved the minutes of the November 3, 2022, meeting as presented; motion carried.

- 3. Public Comment** – John stated that because there will be three new commissioners, it may be time for a LAFCo 101 presentation to provide an update to everyone and include a little on SB938. He will schedule a presentation for March along with the designation of a budget committee.

4. Consent Agenda

- a. Payment of claims for the months of November and December 2022**
- b. Regular Meeting Schedule for 2023**

On motion of G. Ponciano, second by B. Ash, the commission approved the consent agenda as presented; motion carried.

5. Correspondence – None

6. Revision to LAFCo fee deposit schedule and application of cost escalator for hourly charge out rates.

Public Hearing was closed on November 3, 2022.

ACTION: Consider Resolution to LAFCo's fee deposit schedule and application of a cost escalator to the Colusa LAFCo hourly charge rates for all billable projects based upon the Employment Cost Index for State and Local Governments as published by the United States Department of Labor, Bureau of Labor Statistics or Consumer Price Index (CPI).

- a. Adopt Resolution No. 2023-0001 approving a cost escalator and amendment to the Colusa LAFCo hourly rates for all billable projects and updated fee deposit schedule for various LAFCo projects.

John reminded the commission that they discussed this during the November meeting. It has been ten years since the fee schedule has been updated. The existing charge-out rates are not full-cost recovery, so if approved, these will increase. A charge-out rate for the clerk has been added to the resolution. Because rates become out-of-date so quickly, we will follow the Employment Cost Index which comes out quarterly. Rates will increase in July or at the beginning of the fiscal year. Since LAFCo last adopted a fee schedule, the cost index has gone up substantially. The Executive Officer is at \$290/hour, Counsel is \$436/hour and the clerk is at \$137/hour. LAFCo will be changing its charge-out rates to keep up with standards and annual cost adjustments. LAFCo charges fee deposits for applications. The fee deposits will not change, they are sufficient.

G. Ponciano moved to approve Resolution 2023-0001 approving a cost escalator and amendment to the Colusa LAFCo hourly rates for all billable projects and updated fee deposit schedule for various LAFCo projects, second by B. Ash, motion carried. 3-0-2

7. Comprehensive Bylaw Update

a. Review Proposed Updated Bylaws and consider LAFCo Resolution No. 2023-0002 adopting updated policies for Colusa LAFCo

John stated the commission discussed some changes to the bylaws at the last meeting. One change concerned keeping recordings for 2 years rather than 30/45 days. Commissioners have a copy of the bylaws that include the changes; they are updated. A short discussion followed. John made a correction to a typo that was mentioned (Susanville).

B. Ash moved to approve Resolution No. 2023-0002 adopting updated policies for Colusa LAFCo, second by M. Corona, motion carried. 3-0-2

8. Executive Officer's Report

- **700 forms due April 3, 2023** – some discussion was held.
- **Colusa Glenn GCID**
- **Williams MSR**

9. Commissioner Reports – Discussion – Some discussion was held regarding regular and alternate members and meeting attendance. Also, conference attendance and budget. John mentioned items that will be included on future agendas for discussion including agricultural ground and LAFCo's role in conserving agriculture, flooding, and new legislation.

10. Next Colusa LAFCo meeting: March 2, 2023

Meeting adjourned 3:42 p.m.