

**Colusa Local Agency Formation Commission**

**Special Meeting Agenda**

**Thursday – February 4, 2021**

**3:00 PM**

Welcome to the Colusa LAFCo special meeting. This meeting will be via Zoom (conference call) only due to the COVID-19 virus. A roll call vote is required for all items on the agenda.

You may use your phone for this meeting and no computer is required. There will be video if you choose to use it.

*The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Colusa LAFCo website. [www.colusalafco.org](http://www.colusalafco.org)*

**Colusa LAFCo is inviting you to a scheduled Zoom meeting.**

**Topic: Colusa LAFCo**

**Time: Feb 4, 2021 03:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/85602084689?pwd=UWg1Qll4eE0xdk1LZ2YzNmpVMGp0dz09>**

**Meeting ID: 856 0208 4689**

**Passcode: 745698**

**One tap mobile**

**+16699006833,,85602084689#,,,,\*745698# US (San Jose)**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 856 0208 4689**

**Passcode: 745698**

**Find your local number: <https://us02web.zoom.us/j/85602084689>**

**1. Call to Order/Roll Call  
Commissioners**

Sajit Singh, (Chair, Williams, City)  
Denise Carter (Vice Chair, County)  
\_\_\_\_\_ (County)  
Brandon Ash (Public)  
Greg Ponciano (Colusa, City)

**Alternates**

Merced Corona (County Alternate)  
Tom Reische (City Alternate)  
\_\_\_\_\_, (Public Member Alternate)

**Staff**

John Benoit, Executive Officer  
P. Scott Browne, Legal Counsel  
Lora Ceccon, Clerk to the Commission

**2. Public Comment**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

**3. Consent Agenda**

- a. *Payment of claims for the month of January 2021*

**4. Correspondence:**

**5. Continued Workshop regarding the City of Colusa CIP Annexation and Sphere of Influence Amendment**

- a) *Discuss and provide direction to staff regarding the CIP Annexation and Sphere of Influence amendment*

**6. Discussion regarding FY 2021-2022 LAFCo Work Program**

- a) *City of Williams MSR and SOI update (Last Update March 2014)*  
b) *Cemetery Districts SOI and MSR update (Last Update December 2007)*

**7. Executive Officer's Report:**

- a) *Public Member and Public Member Alternate recruitment*  
b) *City of Colusa MSR and SOI update*  
c) *Upcoming Projects*  
d) *700 Forms due April 1, 2021*

**8. Commissioner Reports - Discussion**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters*

**9. Next Colusa LAFCo meeting: March 4, 2021**

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

*Public Comment*

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.

- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

*Public Hearings*

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

*Agenda Materials*

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

*Accessibility*

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

*Disclosure & Disqualification Requirements*

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 458-0593 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com)

*Webpage* Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at [www.colusalafco.org](http://www.colusalafco.org)

# Colusa Local Agency Formation Commission

#3

## CLAIMS

January 2021

Authorize payment of the following claims:

### FY 2020-2021 EXPENSES:

Claims for October 2020:

Feb 1, 2021	Staff Svcs and Exp. –Jan 2021	\$ 5,928.08
1216-20-1.15.21	Legal Svcs. P. Scott Browne	\$ 2,100.00
Oct 7, 2020	Frontier Phone Dec 2020	\$ 48.35
Sept 4, 2020	Pioneer Review	\$ 71.25

**TOTAL:** \$ 8,076.43

**DATED:** Feb 4, 2021

**APPROVED:** Feb 4, 2021

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**Sagit Singh , Chair or Denise Carter , Vice-Chair  
Colusa Local Agency Formation Commission**

Attest:

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**John Benoit  
Executive Officer**

Expenditure Category City Coding	Executive Off. Cont 7338	Clerical Support 7320	Workers Comp 7016	Lgl Services 7321	Insurance 7315	Office Supplies 7339	Postage 7322	Copies 7322
	\$48,000.00	\$3,657.00	\$50.00	\$24,000.00	\$2,325.00	\$375.00	\$500.00	\$750.00
SDRMA Insurance 20-21 pre-paid					-\$2,325.00			
CALAFCo Dues 20-21								
Staff SVCS June 2020	-\$4,000.00	-\$175.00					-\$4.26	-\$50.80
Browne Ending 6.15.20				-\$2,000.00				
Frontier Phone June 7, 2020								
Staff SVCS July 2020	-\$4,000.00							-\$10.00
Browne Ending 7.15.20				-\$2,000.00				
Frontier Phone July 7, 2020								
Browne Ending 8.15.20				-\$2,000.00				
Staff Svcs Aug 2020	-\$4,000.00	-\$175.00					-\$1.84	-\$15.00
Frontier Ph. August 2020								
Staff Svcs September 2020	-\$4,000.00	-\$175.00						-\$10.00
Browne ending 9.15.2020				-\$2,000.00				
Frontier Ph Sept 2020								
Pioneer Rev Lgl Fire MSR and SOI								
Staff Svcs October 2020	-\$4,000.00	-\$175.00						-\$15.00
Browne Ending 10.15.2020				-\$2,000.00				
CSDA Dues 2020-2021								
Frontier Ph Oct , 2020								
Colusa County A-87 costs 20-21								
Browne Ending 11.15.2020				-\$2,000.00				
Staff Svcs November 2020	-\$4,000.00	-\$175.00						-\$5.00
Frontier Ph Nov 2020								
Staff Svcs Dec 2020	-\$4,000.00					-\$64.00		-\$20.00
Browne Ending 12.15.2020				-\$2,000.00				
Frontier Ph Dec 2020								
Staff Svcs for January 2021	-\$4,000.00	-\$175.00						-\$17.50
Frontier phone Dec 7, 2020								
Browne Ending 1.15.21				-\$2,000.00				
<b>Total Expended in FY 18-19</b>	<b>-\$32,000.00</b>	<b>-\$1,050.00</b>	<b>\$0.00</b>	<b>-\$16,000.00</b>	<b>-\$2,325.00</b>	<b>-\$64.00</b>	<b>-\$6.10</b>	<b>-\$143.30</b>
<b>Total Remaining in FY 18-19</b>	<b>\$16,000.00</b>	<b>\$2,607.00</b>	<b>\$50.00</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$311.00</b>	<b>\$493.90</b>	<b>\$606.70</b>



# 4

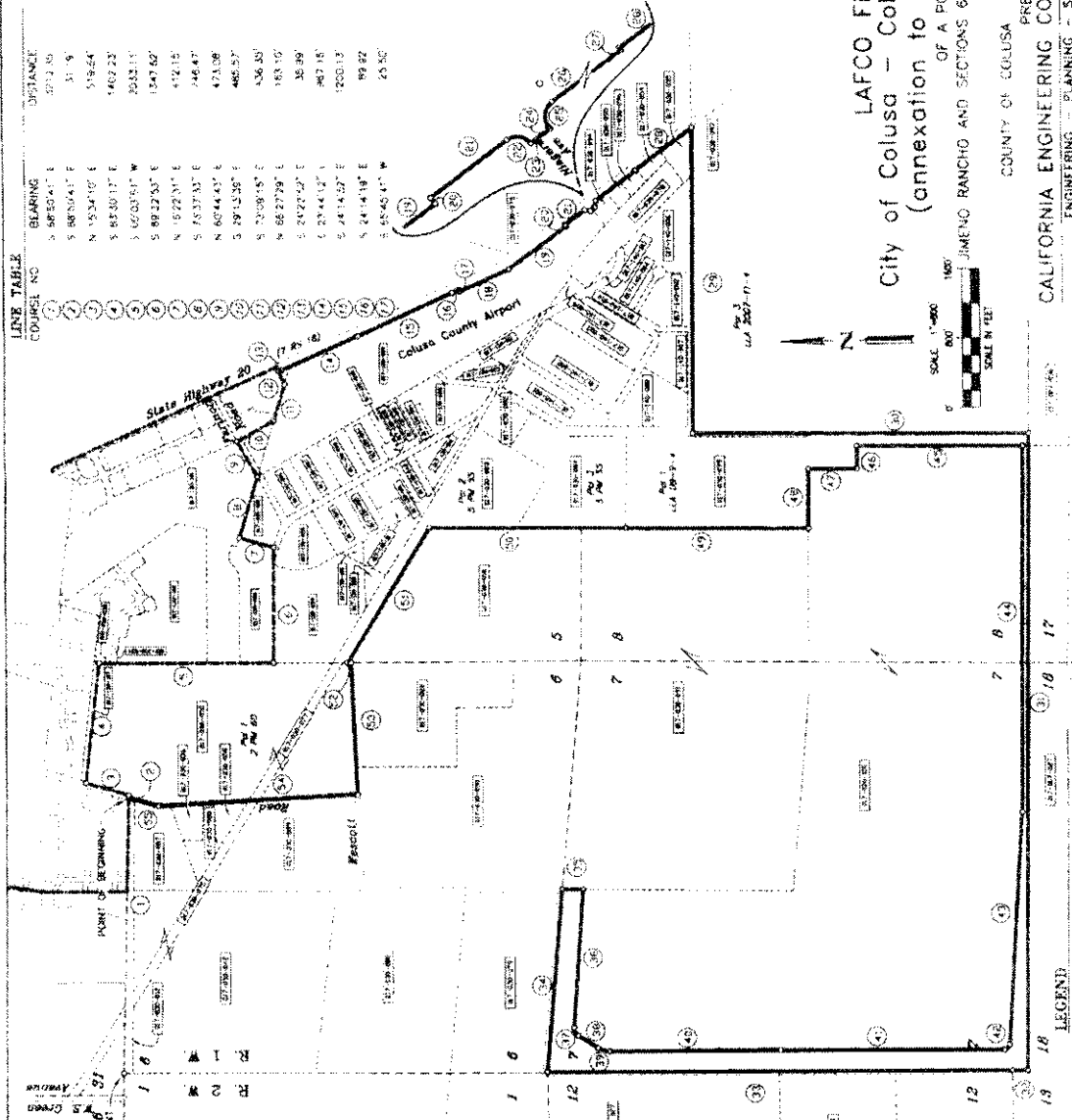
EXHIBIT "B"

LINE TABLE

COURSE NO	BEARING	DISTANCE
1	S 86°50'41" E	273.50
2	S 86°50'41" E	51.5
3	N 15°24'10" E	518.24
4	S 85°03'17" E	1402.23
5	S 65°03'51" W	2032.11
6	S 89°22'53" E	1347.67
7	N 15°22'31" E	432.15
8	S 75°37'33" E	746.67
9	N 60°44'43" E	473.08
10	S 29°15'20" E	486.57
11	S 72°08'15" E	436.80
12	N 66°27'29" E	183.10
13	S 29°44'12" E	38.89
14	S 24°14'07" E	1200.13
15	S 24°14'19" E	199.22
16	S 55°45'43" E	25.50

LINE TABLE

COURSE NO	BEARING	DISTANCE
17	S 27°15'41" E	236.41
18	S 16°33'48" E	637.41
19	N 53°26'11" E	22.59
20	S 36°13'49" E	276.56
21	CURVE Δ=90°00'00" R=50.00 L=78.54	
22	S 16°13'48" E	70.17
23	N 51°26'11" E	2.00
24	CURVE Δ=90°24'00" R=50.00 L=78.87	
25	S 20°09'48" E	570.85
26	S 51°05'25" E	7.99
27	S 35°23'05" E	616.18
28	N 89°42'21" W	3538.67
29	E 05°21'58" W	3081.37
30	N 89°40'06" W	2384.37
31	N 00°34'55" W	1771.13
32	S 20°00'17" E	5160.34
33	S 85°11'28" E	2133.27
34	S 03°26'34" W	242.00
35	N 88°09'33" W	1802.94
36	CURVE Δ=65°07'00" R=100.00 L=106.24	
37	E 11°46'37" W	274.60
38	N 02°00'17" E	2206.87
39	CURVE Δ=22°02'00" R=200.00 L=139.82	
40	S 05°15'37" E	1987.95
41	E 00°00'17" E	2206.87
42	CURVE Δ=48°14'00" R=60.00 L=60.84	
43	S 86°45'37" E	2087.05
44	S 89°40'30" E	4350.42
45	N 20°27'28" E	1910.51
46	S 89°56'35" W	383.56
47	S 20°27'28" E	565.82
48	S 91°09'30" W	696.60
49	N 00°25'29" E	2123.90
50	N 07°15'29" E	1284.71
51	N 08°42'20" W	1818.48
52	S 05°16'43" E	38.33
53	S 87°28'38" E	1242.24
54	N 03°14'41" W	2311.28
55	S 15°24'11" E	361.61



LAFCO File 2019-0001  
 City of Colusa - Colusa Industrial Properties  
 (annexation to the City of Colusa)

OF A PORTION OF THE  
 JAMESO RANCHO AND SECTIONS 6, 7, 8 & 18; T. 15 N., R. 1 W., M.D.M.

STATE OF CALIFORNIA  
 COUNTY OF COLUSA

PREPARED BY  
 CALIFORNIA ENGINEERING COMPANY, INC. - LONDON DIVISION

ENGINEERING - PLANNING - SURVEYING - COMMUNITY DEVELOPMENT  
 1110 DMC CENTER BLVD STE 404  
 FUBA CITY, CA 95953  
 (530) 751-0822 (PH)  
 (530) 751-0822 (FX)

CEC

NOVEMBER 2020

SHEET 1 OF 1

DISCLAIMER: SURVEYOR'S ONLY USE THIS MAP FOR ASSESSMENT PURPOSES ONLY. THIS MAP IS NOT TO BE USED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF LAND SHOWN HEREON.

LEGEND  
 COURSE END POINT  
 ANTI-CLOCKWISE BOUNDARY  
 EXISTING COLUSA CITY LINES  
 EXISTING PARCEL BOUNDARY  
 COURSE NUMBER  
 ASSESSOR PARCEL NUMBER

# CITY OF COLUSA

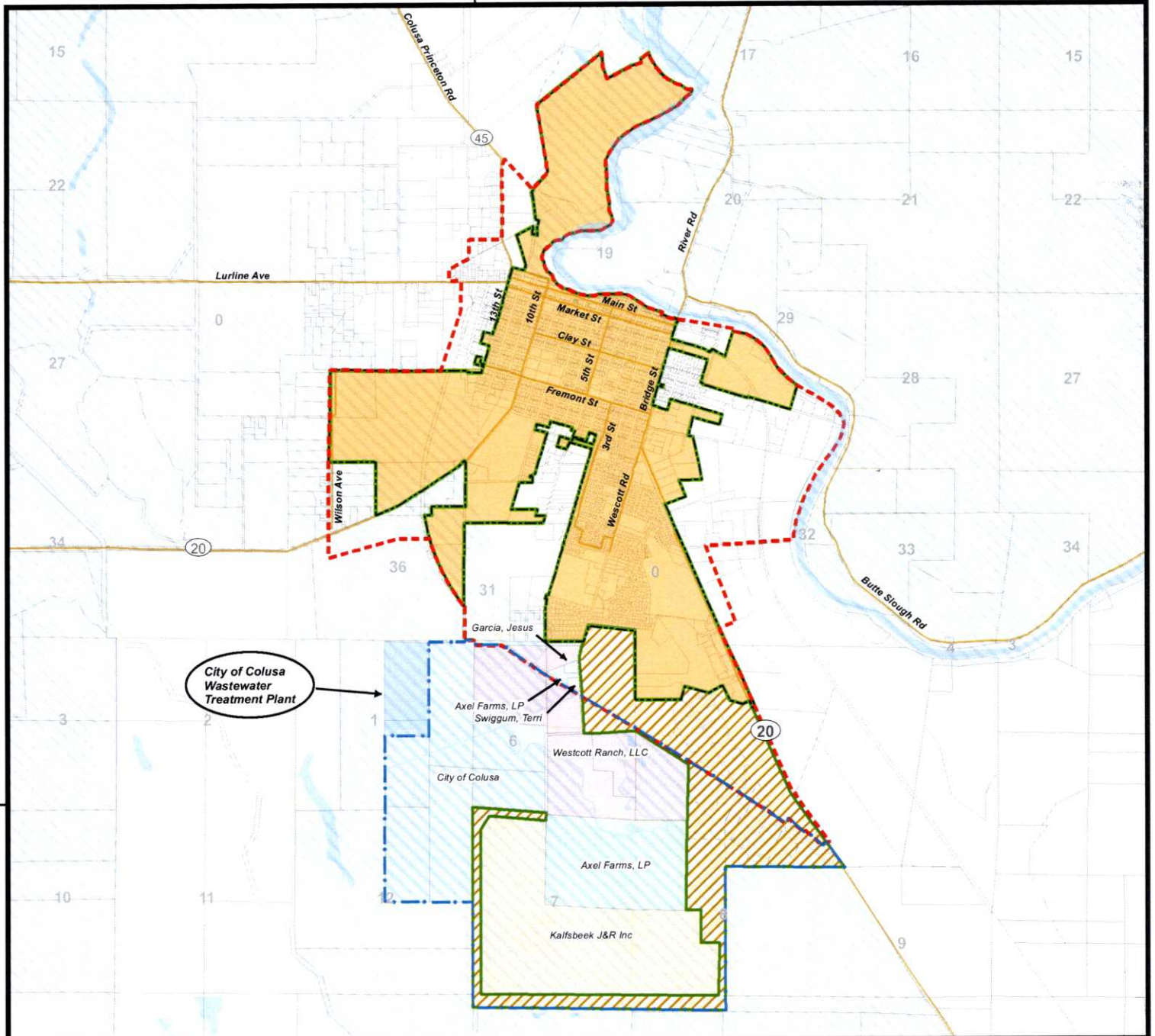
## PROPOSED ANNEXATION AND SPHERE OF INFLUENCE ADDITION

Range 02 West

Range 01 West

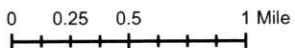
Township 16 North

Township 15 North



### Legend

- \* Communities
- Highways
- Roads
- Parcels
- Sectional Grid (MDB&M)



- City Of Colusa Boundary
- City of Colusa Sphere of Influence
- City of Colusa Proposed Sphere of Influence Addition
- City of Colusa Proposed Annexation
- 100 Year Flood Plain





**OPENING FOR A CITIZEN TO SERVE AS THE PUBLIC MEMBER ON  
THE COLUSA LAFCO COMMISSION**

The Colusa Local Agency Formation Commission (LAFCO) has an opening for Colusa County residents to serve as a Public Member and a Public Member Alternate. LAFCO is an agency created by state legislation to ensure that changes in governmental organization occur in a manner, which provides efficient, quality services and preserves open space and agricultural land resources. LAFCO is charged with applying the policies and provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 in its decisions regarding annexations, incorporations, reorganizations, and other changes of local government. LAFCO's webpage is: [www.colusalafco.org](http://www.colusalafco.org)

LAFCO normally meets every month at the Colusa County Board of Supervisor's chambers in Colusa, California.

This appointment is for one Public Member and one Public Member Alternate who resides anywhere within Colusa County including the territory in the city limits of Williams and Colusa to sit as a Public Members on the Commission due to existing terms ending in May 2021. Public Members must be able and available to attend Commission meetings. No officer or employee of the county or any city or independent special district within Colusa County is allowed to sit as a Public Member on the Commission. LAFCO's Public Members, as are all other Commissioners, are required to file an annual Statement of Economic Interest and complete mandated ethics training as a public official.

If you are interested, we invite you to send a letter describing your background and reasons for wanting to become the selected Public Member no later than Wednesday March 24, 2021. Please send or email your letter of interest describing your background to Colusa LAFCO, P.O. Box 2694 Granite Bay, CA 95746 or you have any questions, please do not hesitate to call John Benoit, LAFCO Executive Officer at (530) 458-0593 or email [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com). Potential applicants will be invited to the April 1, 2021 or May 6, 2021 LAFCO meeting at 3:00 PM for a meeting with the Commission in the Colusa County Board of Supervisor's Chambers, 546 Jay Street in Colusa or via a zoom meeting. Selection is anticipated to take place following the meeting agenda item.

Dated: January 27, 2021

Colusa LAFCO

John Benoit  
EXECUTIVE OFFICER