

**Colusa Local Agency Formation Commission**

**Regular Meeting Agenda**

**Thursday – December 1, 2022**

**Board of Supervisors Chambers  
546 Jay Street  
Colusa, CA.**

**3:00 PM**

**This will be a Physical Meeting**  
**(A Zoom option is available for the public)**

*(All meeting materials are available on LAFCo's Website: [www.colusalafco.org](http://www.colusalafco.org))*

**In person meeting:** Required for all Commissioners. The Colusa LAFCO meeting will be open to in-person attendance. To remain in compliance with the state's public health guidance and CalOSHA COVID-19 Emergency Temporary Regulations [8 CCR §3205], masks will be encouraged to be worn by individuals who are not fully vaccinated while inside the County Administration building and while in the Board Chambers.

Oral public comments will be subject to a three-minute time limitation indicated below.

*The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, are available for public inspection on the Colusa LAFCo website at [www.colusalafco.org](http://www.colusalafco.org)*

**Topic: Colusa LAFCo**

**Time: Dec 1, 2022 03:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84765231027?pwd=Q3ZUQjcwTU9ZNEFRK3BBdXJsWVBpQT09>

**Meeting ID: 847 6523 1027**

**Passcode: 410972**

**One tap mobile**

**+16699006833,,84765231027#,,,,\*410972# US (San Jose)**

**+16694449171,,84765231027#,,,,\*410972# US**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 847 6523 1027**

**Passcode: 410972**

**Find your local number: <https://us02web.zoom.us/u/kdIJfJoiQF>**

**1. Call to Order/Roll Call  
Commissioners**

Vacant, (Williams, City)  
  
Denise Carter (County)  
Merced Corona (Chair, County)  
Brandon Ash (Public)  
Greg Ponciano (Vice-Chair, Colusa,  
City)

**Alternates**

Kent Boes (County Alternate)  
Tom Reische (City Alternate)  
  
John Loudon, (Public Member Alternate)

**Staff**

John Benoit, Executive Officer  
P. Scott Browne, Legal Counsel  
  
Lora Ceccon Clerk

**2. Minutes from the November 3<sup>rd</sup> 2022 meeting will be available at the next LAFCo meeting.**

**3. Public Comment**

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

**4. Consent Agenda (two items)**

- a. *Payment of claims for the months of November 2022*
- b. *Consider Resolution 2022-0013 regarding remote teleconferencing meetings.*
- c. *Regular Meeting Schedule for 2023*

**5. Correspondence:**

**6. Revision to LAFCo fee deposit schedule and application of cost escalator for hourly charge out rates.**

**The Public Hearing was closed on November 3<sup>rd</sup>, 2022.**

**ACTION: Consider a revision to LAFCo's fee deposit schedule and application of a cost escalator to the Colusa LAFCO hourly charge rates for all billable projects based upon the Employment Cost Index for State and Local Governments as published by the United States Department of Labor, Bureau of Labor Statistics or Consumer Price Index (CPI).**

**Action:**

- a. Adopt Resolution No. 2022-10 approving a cost escalator and amendment to the Colusa LAFCo hourly rates for all billable projects and updated fee deposit schedule for various LAFCo projects.

**7. Comprehensive Bylaw Update**

*a) Review Proposed Updated Bylaws and consider LAFCo Resolution No. 2022-12 adopting updated policies for Colusa LAFCo*

**8. Executive Officer's Report:**

**9. Commissioner Reports - Discussion**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters*

**10. Next Colusa LAFCo meeting: January 5, 2023**

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56331.4**

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

*Public Comment*

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

*Public Hearings*

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

*Agenda Materials*

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

*Accessibility*

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

*Disclosure & Disqualification Requirements*

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 619-5128 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at [lafco@countyofcolusa.com](mailto:lafco@countyofcolusa.com) or [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com)

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at [www.colusalafco.org](http://www.colusalafco.org)