

LOCAL AGENCY FORMATION COMMISSION
COLUSA COUNTY
MINUTES OF MEETING
December 6, 2018

PRESENT:

JOHN LOUDON, County Member
KENT BOES, County Alternate
BRANDON ASH, Chair, Public

ALSO PRESENT:

MARY WINTERS, P.M. Alternate
P. SCOTT BROWNE, Legal Counsel
JOHN BENOIT, Ex. Officer
LORA CECCON, Clerk

1. Call to Order/Roll Call

The meeting was called to order at 3:03 p.m. There was a quorum present.

2. Consider Minutes for September 6, 2018 and November 1, 2018

September 6, 2018 – Tabled until the next Lafco meeting.

November 1, 2018 – **On motion of K. Boes, second by B. Ash, the commission approved the minutes of November 1, 2018, motion carried by roll call vote.**

3. Public Comment – None

4. Consent Agenda

On motion of B. Ash, second by K. Boes, the commission approved claims for the month of November 2018, motion carried by roll call vote.

5. Correspondence: None

6. Consider updated LAFCo Finance Policies and procedures for Colusa LAFCo.

John reviewed Exhibit “A” – Colusa LAFCO Finance and Expenditure Policies – A Bylaw Amendment replacing Section 3.3 “Budgeting Policies” with new Section 3.3 “LAFCo Finance Policies”

John advised the commission that he is working on getting a reserve fund of \$100,000. LAFCo has no fixed assets, and probably never will.

B. Ash moved to adopt Resolution No. 2018-0009, A Resolution Amending Bylaws to Adopt an Updated Finance, Revenue and Travel Policy, second by K. Boes, motion carried by roll call vote.

7. Hold General Discussion regarding Municipal Service Reviews: Purpose, intent and content of Service Reviews.

John stated that he would like the MSRs to be useful. A general discussion was held regarding what should be included in the MSRs. There are 7 fire districts in Colusa County, and data is needed from each district. Do we want to see consolidation of fire districts? Further discussion was held regarding JPAs, the cost of services, insurance coverage, and how board members are chosen. K. Boes asked if John wanted to meet with all of the Fire Chiefs. John responded yes, he would like to meet and distribute the reviews. John will get a list of contacts and go from there.

8. Discussion regarding SB 244 Review letters from the State Controller sent to LAFCO regarding the Colusa County FC&WCD, Century Ranch CSA 1&2, CSA #3, and Hazel Court CSA.

John advised the commission that it is SB 448, not 244. John has received correspondence from the State Controller that includes a list of districts that have not submitted audits. There are no independent districts on the list. Dependent districts are included in the county audit. CSA #3 is not active. There may be a couple districts we can dissolve, and get off the books.

The State Controller wants to get rid of inactive districts, and they want to get their audits. John will respond to the letter.

9. 2019 Regular Meeting Schedule for Colusa LAFCo

B. Ash moved to approve the 2019 regular meeting schedule for Colusa LAFCo, second by K. Boes, motion carried by roll call vote.

10. Executive Officer's Report

- a.) **Fire and EMS MSR and SOI** – previously discussed
- b.) **Policies Update** – There are a few things to update per Lafco law; will most likely hold some workshops on this issue.

Colusa Industrial Park – will require a sphere amendment; need to complete a fiscal analysis before entering into a tax agreement. This is a large annexation, and there are numerous things that need to be done. John has advised them that Lafco will need to respond to the CEQA documents.

11. Commissioner Reports – Discussion – None

12. Next Colusa LAFCo meeting: January 3, 2019

B. Ash moved to amend the 2019 meeting schedule and cancel the January 3, 2019 meeting, second by K. Boes, motion carried by roll call vote.

Next meeting: February 7, 2019. The meeting adjourned at 4:00 p.m.