

Colusa Local Agency Formation Commission

Special Meeting Agenda

Thursday – December 19, 2019

3:00 PM

**Board of Supervisors Chambers
546 Jay Street
Colusa, CA.**

1. Call to Order/Roll Call

Commissioners

Denise Carter (County)
John Loudon (Chair, County)
Brandon Ash (Public)
Tom Reische (Vice-Chair Colusa, City)

Sajit Singh, (Williams, City)

Alternates

Merced Corona (County Alternate)
Roberto Mendoza (City Alternate)
Mary Winters, (Public Member Alternate)

Staff

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Lora Ceccon, Clerk to the Commission

2. Consider Minutes from November 7, 2019

a. Consider approving the November 7, 2019 LAFCo minutes

3. Public Comment

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

4. Consent Agenda

a. Payment of claims for the month of November 2019

5. Correspondence:

6. Workshop #2 regarding LAFCo's Policies and Procedures Update 2019.

(Please bring the Draft Policies and Procedures previously handed out)

7. Discussion of LAFCo Financials, A-87, and payments for county services

a. Provide Direction to staff as necessary

8. Regular meeting schedule for 2020

9. Executive Officer's Report:

Colusa County Waterworks District #1 - Grimes MSR-SOI

10. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

11. Next Colusa LAFCo meeting: January 2nd, 2020

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 458-0593 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at lafco@countyofcolusa.com or j.benoit4@icloud.com

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.colusalafco.org

LOCAL AGENCY FORMATION COMMISSION
COLUSA COUNTY
MINUTES OF MEETING
November 7, 2019

PRESENT:

JOHN LOUDON, Chair, County Member
BRANDON ASH, Public Member
DENISE CARTER, County Member

ALSO PRESENT:

JOHN BENOIT, Ex. Officer
P. SCOTT BROWNE, Legal
MARY WINTERS, Public Alt.
LORA CECCON, Clerk

1. Call to Order/Roll Call

The meeting was called to order at 3:04 p.m. There was a quorum present.

2. Consider Minutes from October 3, 2019

On motion of D. Carter, second by B. Ash, the commission approved the meeting minutes of October 3, 2019; motion carried by roll call vote.

3. Public Comment - None

4. Consent Agenda

J. Benoit asked the commission to approve the consent agenda with the addition of conference attendance for two members at \$401.70 each for a total of \$803.40.

On motion of D. Carter, second by B. Ash, the commission approved claims for the month of October, 2019, with the addition as stated above; motion carried by roll call vote.

5. Correspondence – None

6. Workshop #2 regarding LAFCo's Policies and Procedures Update 2019 –

John distributed a handout on Farmland Conservation Easements. He stated that this amends the draft policies with language on Farmland Security Zones under an annexation or SOI changes.

Some discussion followed regarding 2.14 (g) Permanent Prime Farmland Agricultural Easements Required for Annexations and Sphere of Influence changes. John read the Lafco definition of farmland. He would like to include this document as an amendment to the draft policies. More discussion followed.

Scott stated that if the commission adopts this, they will have to follow the policies.

D. Carter asked about other counties that have policies like these.

John will include this handout in the draft policies for discussion purposes.

7. Discussion regarding the 2019 Calafco Conference in Sacramento

John stated that the conference was geared toward urban areas. He felt that last years' conference was better. The conference will be held in Monterey next year, and he will volunteer for the planning committee in an effort to get rural areas represented. He provided more feedback on the conference.

8. Executive Officer's Report – None

9. Commissioner Reports – discussion - None

10. Next Colusa LAFCo meeting: December 19, 2019

Meeting adjourned 3:55 p.m.

Colusa Local Agency Formation Commission

CLAIMS

For November 2019

Authorize payment of the following claims:

FY 2019-2020 EXPENSES:

Claims for November 2019:

Nov 7, 2019	Frontier Phone Nov 7, 2019	\$ 46.47
Dec 1, 2019	Staff Svcs and Exp. – Nov 2019	\$ 5,278.78
10.16-18-11.15.19	Legal Svcs. P. Scott Browne	\$ 2,000.00

TOTAL: \$ 7,624.92

DATED: Dec 19, 2019

APPROVED: Dec 19, 2019

John Loudon, Chair or Tom Reische, Vice-Chair
Colusa Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Colusa Local Agency Formation Commission

INCLUDES COUNTY COST OVERHEAD CHARGES

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Authorize payment of the following claims:

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Nov 7, 2019	Frontier Phone Nov 7, 2019	\$ 46.47
Dec 1, 2019	Staff Svcs and Exp. – Nov 2019	\$ 5,278.78
10.16-18-11.15.19	Legal Svcs. P. Scott Browne	\$ 2,000.00
11.25.19	A-87 costs County overhead 1 st Qtr.	\$ 3,160.00

TOTAL: \$ 10,784.92

DATED: Dec 19, 2019

APPROVED: Dec 19, 2019

John Loudon, Chair or Tom Reische, Vice-Chair
Colusa Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Colusa Local Agency Formation Commission

2020

LAFCO Regular Meeting Schedule

3:00 p.m.

**Board of Supervisors Room
546 Jay Street
Colusa, California**

January 2nd

July 2nd

February 6th

August 6th

March 5th

September 3rd

April 2nd

October 1st

May 7th

November 5th

June 4th

December 3rd

Regular meetings of the Commission are scheduled for the first Thursday of every month at 3:00 p.m. in the Board of Supervisor's Chambers, 546 Jay St, Colusa, California. The Commission may, at its own discretion, meet at a different time or place from time to time, provided that public notice of such time and place is given in accordance with the Open Meeting Law, Government Code Section 54954 and applicable provisions of the LAFCO Act.

The Chair or Executive Officer may call a special meeting of the Commission. The Chair shall call a special meeting if requested by two or more Commissioners. Any special meetings of the Commission shall be called in the manner provided by Section 54956 of the Government Code. The order calling the special meeting shall specify the time and place of the meeting and the business to be conducted and no other business shall be conducted at that meeting. The special meeting may be called for any day prior to the date established for the next regular meeting of the Commission.