

Colusa Local Agency Formation Commission

Regular Meeting Agenda

Thursday –August 3, 2017

3:00 PM

**Board of Supervisors Chambers
546 Jay Street
Colusa, CA.**

1. Call to Order/Roll Call

Commissioners

Chuck Bergson, (City Member)
Brandon Ash, (Vice Chair, Public)
Denise Carter (County)
John Loudon (County)
Tom Reische, Colusa, (Chair, City
Member)

Alternates

Kent Boes, (County Alternate)
David Womble (City Alternate)
Mary Winters, (Public Member Alternate)

Staff

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Lora Ceccon, Clerk to the Commission

2. Election of Chair and Vice-Chair for FY 2017-2018.

- a. *Election of the LAFCo Chair for FY 2017-2018*
- b. *Electon of the LAFCo Vice-Chair for FY 2017-2018*

3. Consider Minutes from May 4th, 2017 & June 1st, 2017

- a. *Consider approval of the May 4th 2017 and the June 1st, 2017 meetings.*

4. Public Comment

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

5. Consent Agenda

- a. *Payment of claims for the month of June and July 2017*

6. Correspondence:

7. Workshop regarding the Service Review and Sphere of Influence for the Maxwell Public Utility District.

a. *Receive Executive Officer's Report and Conduct Workshop and Set Hearing date for September 7, 2017.*

Other Business:

8. Authorize Commissioners and Staff to attend the Calafco Annual Conference in San Diego October 24-27, 2017.

a. *Authorize Staff and Commissioners to attend the Calafco Annual Conference in October.*

9. Calafco Achievement Award Nominations.

a. *Review Calafco Materials and consider nominations for a Calafco Achievement Award and propose a nomination if desired.*

10. Calafco 2017-2018 Nominations for the Calafco Board of Directors.

a. *Review Calafco memorandum and nominate a County member to the Calafco Board of Directors.*

11. Designate voting member and alternate voting member to vote on behalf of Colusa LAFCo at the Annual Calafco Conference in San Diego.

a. *Designate voting member and alternate voting member to represent Colusa LAFCo at the 2017 Calafco Annual Conference.*

12. Executive Officer's Report:

- a. *File Scanning Project ongoing*
- b. *GCID Detachment – Willows*
- c. *Upcoming MSR's CMAD and Rec Districts*
- d. *Legislative Report*

13. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

14. Adjourn to the next regular meeting 3:00 pm on September 7 , 2017

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Colusa LAFCO

- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 458-0593 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at lafco@countyofcolusa.org or johnbenoit@surewest.net or by Fax (916) 797-7631

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.colusacountylafco.org