

Colusa Local Agency Formation Commission

Special Meeting Agenda

Thursday – April 2, 2020

3:00 PM

Welcome to the Colusa LAFCo special meeting. This special meeting has the same agenda as, and supersedes, the regular meeting previously scheduled for the same time and date. The meeting is re-noticed as a special meeting to allow Commissioners and the public to participate in the meeting via teleconference.

This Meeting will be via Teleconference (conference call) only due to the COVID-19 virus. Many items will be continued until the June 4th 2020 meeting.

You may use your phone for this conference call and no computer is required. There will be no video.

The DIAL IN NUMBER is (978) 990-5000 and the ACCESS CODE is 658749# at 3:00 PM

If you have any problems dialing in call LAFCo at (530) 458-0593

Items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. Members of the public are encouraged to participate in this teleconference meeting. You may listen to the meeting by dialing the teleconference numbers below.

This meeting is being agendized to allow staff and the public to participate via teleconference, pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020. Executive Order N-29-20 authorizes local legislative bodies to hold public meeting via teleconference and to make public meetings accessible to telephonically to all members of the public and staff in effort to observe Social Distancing Recommendations.

1. Call to Order/Roll Call

Commissioners

Denise Carter (County)
John Loudon (Chair, County)
Brandon Ash (Public)
Greg Ponciano (Colusa, City)

Sajit Singh, (Williams, City)

Alternates

Merced Corona (County Alternate)
Tom Reische (City Alternate)
Mary Winters, (Public Member Alternate)

Staff

John Benoit, Executive Officer
P. Scott Browne, Legal Counsel
Lora Ceccon, Clerk to the Commissio

2. Consider Minutes from February 6, 2020

- a. *Consider approving the February 6, 2020 LAFCo minutes*

3. Public Comment

This is the time for the public to address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered

4. Consent Agenda

- a. *Payment of claims for the month of February 2020 and March 2020*

5. Correspondence:

6. Consider Agreement with the City of Williams to provide financial services for Colusa LAFCo commencing on July 1, 2020

- a. *Receive Executive Officer's report*
b. *Approve agreement between the City of Williams and LAFCo to provide financial services for \$3,000.00 per year commencing on July 1, 2020.*
c. *Adopt Resolution 2020-0002 requesting the City of Williams to establish a LAFCo fund including revenue and expenditure accounts*
d. *Resolution 2020-0003 authorizing the release of LAFCo funds held by the County Treasury to the City of Williams for deposit into the LAFCo Account.*
e. *Authorize Chair to sign letter regarding the release of LAFCo Funds to be sent to the County Auditor upon final approval of an agreement between LAFCo and the City of Williams.*

Public Hearings:

7. Consider the FY 2020-2021 Proposed LAFCo Budget

- a) *Consider Resolution 2020-0001 adopting a proposed FY 2020-2021 LAFCo Budget*

8. Consideration of LAFCo's Policies and Procedures Update 2020.

- a) *Continue item to the June 4th, 2020 LAFCo meeting*

9. Workshop regarding the Fire and EMS service review for fire agencies in Colusa County

- a) *Continue this workshop until the June 4th, 2020 Colusa LAFCo meeting*

10. Executive Officer's Report:

700 Forms due April 1, 2020. File with the County Clerk's office
Colusa LAFCO
April 2, 2020

11. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

12. Next Colusa LAFCo meeting: June 4, 2020

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Colusa County Clerk's office located at the Colusa County Courthouse 546 Jay Street, Colusa CA. [such documents are also available on the Colusa LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCO's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCO must comply with the disclosure requirements approved by Colusa LAFCO. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 458-0593 or by mail at Colusa LAFCO P.O. Box 2694, Granite Bay Ca 95746 or by email at lafco@countyofcolusa.com or j.benoit4@icloud.com

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.colusalafco.org