

**ACTION MINUTES
LOCAL AGENCY FORMATION COMMISSION
COLUSA COUNTY MEETING
March 21, 2024**

1. Call to Order/Roll Call:

Vice-Chair, Dunlap called the meeting to order at 3:00 p.m. There was a quorum present.

Commissioners Present:

Katherin Dunlap – City
Janice Bell – County Member
Merced Corona – County Member

Alternates Present:

John Louden- Public Alternate

Also present:

John Benoit, Executive Officer
Scott Browne, Legal Counsel
Paige Hensley, Clerk

2. Consider Meeting Minutes from February 1, 2024.

Action: No Action was taken. The February 1, 2024, minutes were continued until the next meeting.

3. Public Comment:

Ben King spoke informed the Commission of a resent workshop held with the Colusa County Flood Control and Water Conservation District. Ben King explained the workshop consultant indicated there were approximately 60-80 landowners in Colusa and Yolo counties that are interested in purchasing storage rights in the Sites Reservoir. Ben King explained some of the financing options that had been discussed. He explained the board formed a Zone 3 and at this time the boundaries of Zone 3 are mostly within Colusa County. He stated there are more meetings to come, but wanted LAFCO to be aware there may be annexations in the future.

4. Consent Agenda:

- a. Payment of Claims for the month of January 2024.

Action: Upon motion from Commissioner Loudon, and a second from Commissioner Bell, the motion was carried, and the Commission unanimously approved the consent agenda with a 4 to 0 vote.

5. Correspondence:

There was no correspondence.

6. Williams MSR and SOI discussion:

The public hearing was opened.

a. Receive Executive Officer's Report:

John Benoit, Executive Officer, summarized the MSR and SOI Report.

There being no comments from the public, the public hearing was closed.

b. **Action:** Upon motion from Commissioner Bell, and a second from Commissioner Loudon, the motion was carried; and with a 4 to 0 vote, the Commission unanimously adopted Resolution 2024-0001 approving a Service Review for services provided by the City of Williams.

c. **Action:** Upon motion from Commissioner Bell, and a second from Commissioner Corona, the motion was carried; and with a 4 to 0 vote, the Commission unanimously adopted Resolution 2024-0002 approving a Sphere of Influence update for the City of Williams.

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7. LAFCo 2024-2025 Proposed Budget:

a. Receive Executive Officer's Report.

John Benoit, Executive Officer, summarized the FY2024-2025 budget report.

b. Hold Budget Discussion and Consider Resolution 2024-0003.

The public hearing was opened.

John Benoit suggested increasing the reserves.

John Benoit gave a quick review of future MSRs.

The public hearing was closed.

Action: Upon motion from Commissioner Corona, and a second from Commissioner Bell, the motion was carried; and with a 4 to 0 vote, the Commission unanimously adopted Resolution 2024-0003 approving the FY 2024-2025 proposed budget.

*****At this time the Commission moved item 8 to the end of the agenda, so items 9, 10 and 11 could be discussed before going into closed session*****

8. Closed Session: Personnel Matter (Section 54957(b) (1) Review and Discussion of Candidates for Executive Officer.

- a. The Commission will review materials received to date from interested candidates for the Executive officer position and will interview some candidates. Direction will be given to staff.

The Commission entered into closed session at 3:46 p.m.

The Commission returned from closed session at 4:39 p.m.

Upon reconvening the public meeting it was reported, "Staff was directed to proceed with the items discussed in Closed Session. No reportable action taken."

9. Executive Officer's Report:

- a. John Benoit reminded the Commission of the April 1st deadline for the 700 forms.
- b. John Benoit informed the Commission about the Calafco Annual Conference being held October 16 thru 18, 2024 at the Tenaya Lodge in Fish Camp (Yosemite).
- c. John Benoit informed the Commission that he has received all the information he requested from the Colusa Basin Drainage District.
- d. John Benoit explained Cortina CSD is interested in divesting some of their powers such as their mello-roos.
- e. John Benoit stated the City of Colusa has submitted an application for the Wastewater Treatment Plant.

10. Commissioners Reports:

There were no Commissioner reports.

11. Next Colusa LAFCO meeting: The next Colusa LAFCO meeting is scheduled for May 2, 2024.

The meeting was adjourned at 4:39 p.m.