

**ACTION MINUTES  
LOCAL AGENCY FORMATION COMMISSION  
COLUSA COUNTY MEETING  
February 1, 2024**

**1. Call to Order/Roll Call:**

Chair, Ponciano called the meeting to order at 3:02 p.m. There was a quorum present.

Commissioners Present:

Katherin Dunlap – City  
Janice Bell – County Member  
Greg Ponciano – City Member  
Merced Corona – County Member  
Brandon Ash - Public Member

Alternates Present:

John Louden- Public Alternate  
Ryan Codorniz- City Alternate (entered at 3:15)

Also present:

John Benoit, Executive Officer  
Scott Browne, Legal Counsel  
Paige Hensley, Clerk

**2. Elect Vice-Chair to fill a vacancy due to a change in the Board of Supervisor’s appointment of Kent Boes who is now the County Alternate Member**

**Action:** Upon motion from Commissioner Bell, and a second from Commissioner Louden, the commission unanimously voted to appoint Commissioner Dunlap at the Vice Chair.

**3. Consider Meeting Minutes from January 4, 2024.**

**Action:** Upon motion from Commissioner Bell and a second from Commissioner Dunlap, the commission unanimously approved the minutes for the January 4, 2024. meeting.

**4. Public Comment:**

There was no public comment.

**5. Consent Agenda:**

a. Payment of Claims for the month of January 2024.

**Action:** Upon motion from Commissioner Bell, and a second from Commissioner Corona, the motion was carried, and the Commission unanimously approved the consent agenda.

**6. Correspondence:**

A. Calafco Quarterly Newsletter

B. Draft Taxpayer Protection and Government Accountability Act.

John Benoit explained if passed it will make annexations a little more difficult to approve, requiring a two-thirds vote.

**7. Williams MSR and SOI discussion:**

A. Review the proposed Service Review and Sphere determinations with staff:

John Benoit gave a summary of the Williams MSR and explained Williams is not considered a Disadvantaged Community.

John Benoit recommended keeping the same Sphere of Influence for the City of Williams.

**No action taken. The MSR will be circulated to the City of Williams.**

B. Schedule a public hearing after Williams City Staff has had a chance to review the draft MSR and SOI document:

**Public hearing set for next available meeting. (which was set for March 21, 2024)**

**8. Colusa Basin Drainage District (CBDD) service Review and Sphere of Influence process and timeline.**

John Benoit is waiting on information from the district.

Commissioner Bell asked about the process of LAFCO initiating a dissolution of a special district.

John Benoit and Scott Browne explained the process for dissolving a special district.

**9. Consider Change in meeting dates for March, April and May 2024.**

**Action:** Upon motion from Commissioner Corona, and a second from Commissioner Dunlap, the motion was carried, and the Commission unanimously approved to move the March meeting to March 21, 2024, cancel the April meeting and keep the May 2<sup>nd</sup>, 2024, meeting as scheduled.

**10. Executive Officer's Report:**

- a. City of Colusa - John Benoit informed the Commission the City of Colusa will be submitting a project in the near future.
- b. Cortina CSD dissolution of a Mello-Roos District. John Benoit expressed a concern about getting rid of the funding mechanism, but stated LAFCO has no jurisdiction over the dissolution of a Mello-Roos District.
- c. Recruitment of new Executive Officer – Said Lake LAFCO is interested in sharing an Executive Officer with Colusa, but more discussion is needed.
- d. Potential annexation for CMAD. John Benoit explained the district may want to annex area in Williams, and stated he is scheduled to meet with the district next week.

**11. Commissioners Reports: There were no Commissioner Reports.**

Commissioner Bell wants to hold an educational meeting with all special district to explain the roles and relationship of special districts and LAFCO.

The Commission was supportive of Commissioner Bells suggestion of a special districts meeting.

Scott Browne suggested inviting the CSDA to participate.

Commissioner Dunlap suggesting scheduling the special districts meeting sometime in April.

Commissioner Bell will coordinate with John Benoit to schedule a special district meeting,

**12. Next Colusa LAFCO meeting: The next Colusa LAFCO meeting is scheduled for March 21, 2024.**

The meeting was adjourned at 4:10 p.m.