

**Colusa Local Agency Formation Commission**  
Regular Meeting Agenda  
**Thursday, June 4, 2026 at 3:00 PM**  
Board of Supervisors Chambers  
546 Jay Street, Colusa, CA

**1. Call to Order and Roll Call**

**Commissioners**

Katherine Dunlap (Chair, City)  
Janice Bell (Vice-Chair, County)  
Randy Wilson (County)  
Greg Ponciano (City)  
Brandon Ash (Public)

**Alternates**

Merced Corona (County Alternate)  
Ryan Codorniz (City Alternate)  
John Loudon (Public Alternate)

**Staff**

Larkyn Feiler, Executive Officer  
P. Scott Browne, Legal Counsel

**2. Public Comment**

The public may address the Commission on any matter within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit, and no action will be taken.

**ACTION ITEMS:**

**3. Approval of Minutes**

Consider approval of the minutes from the April 2, 2026 LAFCo meeting.

**4. Approval of Claims**

Consider approval of the payment of claims for April and May 2026.

**PUBLIC HEARING:**

**5. Fiscal Year 2026-27 Final LAFCo Budget and Work Program**

Conduct a Public Hearing and consider adoption of Resolution No. 2026-02 approving the Final Budget for Fiscal Year (FY) 2026-27.

**ACTION ITEMS:**

**6. Extension of Agreement for Staff Transition Services**

Consider authorizing an eighth amended agreement with John Benoit for a one-year extension of time for transition services to the LAFCo Executive Officer.

**7. Potential Special Meeting on July 9, 2026**

Consider potentially calling a Special Meeting on July 9, 2026 at 3 pm to consider LAFCo File 2024-0001 City of Colusa WWTP Annex #2.

**8. CALAFCO Annual Conference Attendance - Sacramento**

- a. Establish the Commissioners that will attend the 2026 CALAFCO Annual Conference on October 21 - 23 at the Sheraton Grand Sacramento Hotel for early registration.
- b. Consider nomination of the 2026 CALAFCO Voting Delegate and Alternate.

**OTHER ITEMS:**

**9. Correspondence**

- a. CALAFCO's Priorities for 2026 and Beyond - Board Retreat February 26, 2026
- b. CALAFCO Member Update May 2026
- c. CSDA - Your May Take Action Brief and SB 827 On-Demand Training

**10. Executive Officer's Report**

**11. Counsel's Report**

**12. Commissioner Reports - Discussion**

Commissioner discussion of matters relevant to their constituency, LAFCo, and legislation.

**13. Adjourn to the next regular LAFCo meeting on August 6, 2026 at 3:00 pm, unless a Special Meeting is called for July 9, 2026 at 3:00 pm.**

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority (Government Code Section 56331.4).**

Pursuant to Government Code Section 54954.2, Commissioners may make a brief announcement or report on activities. Commissioners may also provide staff a reference or resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning a matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comments may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Reports, agendas, minutes and general information about LAFCo are available on the LAFCo Webpage at [www.colusalafco.org/](http://www.colusalafco.org/). Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection on the Colusa LAFCo website as noted above to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., and Colusa LAFCo's Policies and Procedures for the Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Colusa LAFCo must comply with the disclosure requirements approved by Colusa LAFCo. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Colusa County Elections Department 546 Jay Street, Colusa, CA 95932. (530) 458-0500

A LAFCo Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCo proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

LAFCo staff may be contacted by phone at (530) 632-4406, or by mail at Colusa LAFCo P.O. Box 348, Yuba City, CA 95992, or by email at [colusa.lafco@gmail.com](mailto:colusa.lafco@gmail.com).

Colusa Local Agency Formation Commission (LAFCo)

**DRAFT Meeting Minutes**

Thursday, April 2, 2026 at 3:00 PM

Board of Supervisors Chambers  
546 Jay Street, Colusa, California

**1. Call to Order and Roll Call**

The meeting was called to order at 3:00 pm. Commissioners present were Dunlap (Chair), Bell (Vice-Chair), Ponciano, Ash, Wilson, and Alternates Corona and Loudon. Commissioners absent were Alternate Codorniz. Staff present were Larkyn Feiler, Executive Officer (EO), Kim Brauer, Clerk, and Scott Browne, Legal Counsel.

**2. Public Comment** None

**ACTION ITEMS:**

**3. Approval of Minutes**

Upon motion by Vice-Chair Bell and second by Commissioner Ponciano, the minutes of the February 5, 2026 LAFCo meeting were approved.

**4. Approval of Claims**

Upon motion by Vice-Chair Bell and second by Commissioner Ash, the payment of claims for February and March 2026 were unanimously approved.

**PUBLIC HEARING:**

**5. FY 2026-27 Proposed LAFCo Budget and Work Program**

Chair Dunlap opened the Public Hearing for the Proposed LAFCo Budget for FY 2026-27 at 3:03 pm. EO Feiler presented the proposed budget changes from the prior fiscal year and recommendation of the Budget Ad Hoc Committee. EO Feiler noted that the proposed total apportionment cost to the County/Cities would be a decrease of \$47.76 from the prior year.

Vice-Chair Bell noted that the document accessibility tool is for the website and the cost is less than expected, and EO Feiler confirmed. Vice-Chair Bell asked whether the upcoming special districts (public utility and water) on the work plan collect an assessment to cover costs, and EO Feiler responded that assessments are often the primary revenue source for such districts.

Alternate Commissioner Corona asked why the EO costs are not consistent each month, and EO Feiler responded that the cost reflects the actual work completed, instead of the prior flat fee approach, and generally costs are higher on months when the Commission meets.

Alternate Commissioner Corona asked what triggers the MSR schedule, and EO Feiler noted that generally it is the length of time since the prior MSR, but sometimes if a boundary change is proposed or issues are occurring then an agency study can take place sooner if needed.

The Public Comment Period was opened at 3:15 pm. No public comments were received. The Public Comment Period and Public Hearing were closed at 3:15 pm.

Upon motion by Commissioner Ponciano and second by Commissioner Wilson, adoption of Resolution No. 2026-01 approving the Proposed Budget for FY 2026-27 was unanimously approved.

**ACTION ITEMS:**

**6. Streamline Document Accessibility Service Agreement**

EO Feiler presented the item to consider a Document Accessibility (DocAccess) Service Agreement with Streamline/CivicPlus starting on March 29, 2026 for \$250 per month. EO Feiler noted that the current website document accessibility status is 50% making LAFCo vulnerable to ADA non-compliance lawsuits targeting municipalities, and the DocAccess tool is currently the most cost-efficient way to reach compliance without doing document remediation.

Vice-Chair Bell noted that vulnerability to lawsuits appears to be a big concern, and EO Feiler confirmed and noted that Streamlined reports that the average web accessibility claim in 2024 was \$39,000. EO Feiler also noted that under the Federal requirements, Colusa LAFCo would not need to reach compliance until April 2027 due to the small population size; however, State law requires compliance now.

Upon motion by Commissioner Ash and second by Vice-Chair Bell, authorization for the Chair to execute the Document Accessibility Service Agreement with Streamline/CivicPlus starting March 29, 2026 for \$250 per month was unanimously approved.

**7. Arbuckle-College City FPD Request for LAFCo Intervention - Cortina CSD Reduced Tax**

Chair Dunlap presented the item to discuss and provide staff direction on the Arbuckle-College City FPD letter requesting LAFCo intervention regarding a Cortina CSD reduced special tax for Fire Protection Services and EMS.

EO Feiler noted that about 20-years ago Cortina CSD was formed to provide services to four subdivisions and a Mello-Roos special tax assessment through a Community Facilities District (CFD) was established at that time to fund police and fire services to the area. Further, EO Feiler explained that in the last couple of years the CSD reduced the Mello-Roos assessment which raised concerns from the Fire District regarding adequate funding to continue service provision. EO Feiler also noted that it appears that LAFCo does not have jurisdiction over this type of taxation and efforts were underway between the County and Fire District to resolve the revenue concern with the CSD. EO Feiler explained that the item was for discussion purposes and more research would be needed before LAFCo staff could make a recommendation for Commission consideration in response to the letter received from the Fire District.

Alternate Commissioner Corona confirmed that Mello-Roos/CFD is not under LAFCo purview, and the Board of Supervisors has the authority to change the assessment for police and fire.

Brittany Wheeler from the County Auditor-Controller's office noted the process for facilitating the placement of direct charges on the tax roll and provided a history on the CFD direct charge, which was originally controlled by the County Board, and transferred to the CSD Board for management in 2015; the recent 50% reduction in the CFD assessment collection was directed by the CSD Board.

Vice-Chair Bell asked Legal Counsel whether it is a Brown Act violation to discuss this matter with a quorum of the Board of Supervisors present since it could be considered by the Board in the future, and Counsel Browne responded that there is a specific statutory exemption for this situation because the County Supervisors are currently seated as LAFCo Commissioners.

Discussion ensued regarding the original creation of the Mello-Roos/CFD in 2006, the roads, stormwater, and lighting services for Cortina CSD being handled separately from the police and fire services, that this is unlikely to occur again in the future since developers are held accountable for improving infrastructure at the time of development and it has come to light that only the agency that created the Mello-Roos (not the agency managing it) can change it, and there are different approaches for addressing the under collection of taxes since 2023.

Chair Dunlap confirmed that since Mello-Roos/CFD assessments are not under LAFCo purview or jurisdiction, no action is needed.

**8. Special District Virtual Town Hall Meeting Planning**

EO Feiler presented the item to discuss plans for a Special District Virtual Town Hall meeting, which could be a good opportunity for education, outreach, and providing resources to support districts. EO Feiler noted that there is funding available in the special projects budget line item to support renting a space and providing refreshments. Vice-Chair Bell noted that with 49 districts under LAFCo, 15-20 people would be the likely turnout, so a small facility seems appropriate. Chair Dunlap noted that summer may be a good time, Vice-Chair Bell suggested July, Commissioner Ash suggested Scouts Cabin, and Commissioner Wilson also suggested Maxwell Inn. The Commission agreed on Wednesday, July 22, 2026 from 3 - 5 pm.

**OTHER ITEMS:**

**9. Correspondence**

EO Feiler noted the following two items received, and recommended the LAFCO 201 training.

a) CALAFCO Quarterly Update (March 6, 2026)

b) LAFCO 201 Training (Wednesday, April 22, 2026 10:00-11:30 a.m.)

**10. Executive Officer's Report**

EO Feiler reminded the Commission to file a Form 700 (Statement of Economic Interest) by April 1, 2026, and clarified that a new law (SB 852) requires everyone to e-file with the FPPC. EO Feiler noted the need to update the conflict of interest code to name the FPPC as the filing officer to simplify the process for next year.

EO Feiler provided a CALAFCO update that the Bylaws amendment was approved at the February 23, 2026 membership meeting, including (1) eligibility for Executive Officers to serve on the CALAFCO Board, and (2) the elimination of existing Board "seat types".

Finally, EO Feiler reported that the SB 827 financial on-demand webinar by CSDA will be available soon (free to members), the CALAFCO Staff Workshop is coming up on May 5 - 8 in Pismo Beach, and on March 11, 2026, the LA LAFCO Commission voted unanimously to rejoin CALAFCO effective July 1, 2026.

**11. Counsel's Report** None

**12. Commissioner Reports – Discussion** None

**13. Adjourn to the next regular LAFCo meeting on June 4, 2026 at 3:00 pm**

The meeting was adjourned at 4:00 pm.

## Colusa Local Agency Formation Commission

### CLAIMS – April and May 2026

FY 2025-26 Expenses

#### April 2026

Reference #	Recipient	Account	Description	Subtotal	Total
Invoice #1485	Law Office of P. Scott Browne	500-7332	Training (CALAFCO staff workshop)		\$167.50
Invoice #1490	Law Office of P. Scott Browne	500-7321	Legal Services (Attorney Contract)		\$2,229.00
Invoice #2026-04	Larkyn Feiler	500-7338	Executive Officer Contract	\$2,115.00	\$2,186.48
		500-7333	Transportation and Travel	\$71.48	
Invoice #2BCE98FF-0015	Streamline	500-7306	Communications (website)		\$157.50
Total Claims					\$4,740.48

#### May 2026

Reference #	Recipient	Account	Description	Subtotal	Total
Invoice #1495	Law Office of P. Scott Browne	500-7321	Legal Services (Attorney Contract)		\$2,229.00
Invoice #2026-05	Larkyn Feiler CALAFCO Staff Workshop	500-7338	Executive Officer Contract	\$3,836.25	\$3,941.22
		500-7333	Transportation and Travel	\$104.97	
Invoice #2BCE98FF-0016	Streamline	500-7306	Communications (website)		\$157.50
Invoice #33829	MPG (Pioneer Review)	500-7316	Legal Notices and Publications		\$60.00
Total Claims					\$6,387.72

APPROVED: June 4, 2026

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Katherine Dunlap  
Commission Chair

ATTEST:

\_\_\_\_\_  
Larkyn Feiler  
Executive Officer

Colusa LAFCo FY 2025-26  
Expenditure Summary

Expenditure Categories	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	%	Remaining
Workers Comp	\$50.00												\$0.00	0%	\$50.00
Executive Officer Contract	\$55,824.97	\$2,160.00	\$922.07	\$1,080.00	\$2,130.00	\$1,237.50	\$1,125.00	\$1,620.00	\$2,081.25	\$3,735.00	\$2,115.00	\$3,836.25	\$22,042.07	39%	\$33,782.90
Clerical Support	\$3,657.00												\$0.00	0%	\$3,657.00
Legal Services (attorney contract)	\$27,912.84	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$2,229.00	\$24,519.00	88%	\$3,393.84
Liability Insurance	\$3,234.00	\$3,278.32											\$3,278.32	101%	-\$44.32
Office Supplies	\$375.00												\$0.00	0%	\$375.00
Postage	\$500.00												\$0.00	0%	\$500.00
Copies	\$750.00												\$0.00	0%	\$750.00
Memberships	\$2,070.00	\$1,570.00							\$750.00				\$2,320.00	112%	-\$250.00
Transportation and Travel	\$7,000.00		\$33.32		\$3,363.13		\$70.42	\$35.38	\$35.38	\$369.22	\$71.48	\$104.97	\$4,083.30	58%	\$2,916.70
Training	\$3,000.00		\$2,100.00							\$670.00	\$167.50		\$2,937.50	98%	\$62.50
Legal Notices and Publications	\$750.00									\$70.00		\$60.00	\$130.00	17%	\$620.00
Communications (website)	\$1,800.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$157.50	\$157.50	\$157.50	\$1,672.50	93%	\$127.50
Special Projects	\$5,000.00												\$0.00	0%	\$5,000.00
Sphere of Influence Updates	\$24,000.00												\$0.00	0%	\$24,000.00
Municipal Service Reviews	\$16,000.00												\$0.00	0%	\$16,000.00
Mapping and Scanning	\$5,000.00												\$0.00	0%	\$5,000.00
A-87/Administration Fees	\$3,000.00									\$3,000.00			\$3,000.00	100%	\$0.00
<b>TOTAL</b>	<b>\$159,923.81</b>	<b>\$9,387.32</b>	<b>\$5,434.39</b>	<b>\$3,459.00</b>	<b>\$7,872.13</b>	<b>\$3,616.50</b>	<b>\$3,574.42</b>	<b>\$4,034.38</b>	<b>\$5,245.63</b>	<b>\$10,230.72</b>	<b>\$4,740.48</b>	<b>\$6,387.72</b>	<b>\$63,982.69</b>	<b>40%</b>	<b>\$95,941.12</b>

Contingency (3/31/2026)      \$9,705.68      Bylaws Section 3.3.1.c.3: allows for transfer of contingency funds in the monthly commission claims form  
Liability Insurance (\$44.32) & Memberships - CSDA Renewal (\$250)

# Colusa Local Agency Formation Commission

## MEMORANDUM

<b>DATE:</b>	June 4, 2026
<b>TO:</b>	Commissioners
<b>FROM:</b>	Larkyn Feiler, Executive Officer
<b>RE:</b>	Public Hearing - Fiscal Year 2026-27 Final LAFCo Budget and Work Program

Recommendation:

1. Conduct a Public Hearing on the Final Budget for FY 2026-27.
2. Adopt Resolution No. 2026-02 approving the Final Budget for FY 2026-27.

Background:

LAFCo is responsible for annually adopting a proposed budget by May 1st and a final budget by June 15th.

The LAFCo budget shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless the Commission finds that reduced costs will nevertheless allow LAFCo to fulfill its prescribed regulatory and planning duties (GOV § 56381(a)).

At the April 2, 2026 meeting, the Commission held a Public Hearing and adopted Resolution No. 2026-01 approving a Proposed Budget for Fiscal Year (FY) 2026-27, without modification. The Proposed Budget was transmitted after the meeting and no comments were received.

No changes have been requested or made since the prior meeting in preparation for the Final Budget (Attachment 1).

The FY 2026-27 Proposed Budget Executive Officer’s (EO) Report from the prior meeting is included for background information (Attachment 2).

Attachment:

1. LAFCo Resolution No. 2026-02
2. 4/2/2026 Proposed Budget EO Report

**Resolution No. 2026-02**  
of the Colusa Local Agency Formation Commission

Approving a Final Budget for FY 2026-27

WHEREAS, LAFCo is required to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th (GOV § 56381(a)); and

WHEREAS, the Commission adopted a proposed budget on April 2, 2026; and

WHEREAS, the Commission has prepared a final budget for public review; and

WHEREAS, the Executive Officer has given a notice of hearing in the form and manner specified by law for adoption of the final budget, and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted, including but not limited to, the approved budget priorities for Fiscal Year 2026-27 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the final budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization (CKH) Act of 2000, and finds that a reduction of \$908.81 from the prior year budget will nevertheless allow the Commission to fulfill its purposes and programs under the CKH Act, or LAFCo law.

NOW, THEREFORE, the Colusa Local Agency Formation Commission DOES HEREBY RESOLVE, DETERMINE and ORDER as follows:

1. The attached FY 2026-27 Final Budget (Exhibit A) is approved.
2. The Executive Officer is directed to transmit the final budget to the Auditor and all parties specified in Government Code Section 56381(a) as promptly as possible.
3. The Commission hereby directs the Executive Officer to request the funds in the amount of \$106,615.00, in accordance with Government Code Section 56381 (c) and to direct said funds to be paid to the City of Williams on behalf of LAFCo.
4. In the event of non-payment of LAFCo funds by any entity subject to the LAFCo apportionment, the Commission hereby requests and authorizes the County Auditor to collect the funds from property tax revenues or any other revenue source and transfer the funds to the LAFCo account with the City of Williams.
5. Any unexpended funds not otherwise re-budgeted into the 2026-27 budget shall be retained by LAFCo and be either re-budgeted or placed into the LAFCo general reserve fund.

PASSED and ADOPTED by the Colusa Local Agency Formation Commission on the 4th day of June 2026 by the following vote of the Commission:

AYES: -  
NOES: -

Colusa Local Agency Formation Commission  
FY 2026-27 Final Budget  
Resolution No. 2026-02  
June 4, 2026

ABSTAIN: -  
ABSENT: -

\_\_\_\_\_  
Katherine Dunlap, Chair  
Colusa Local Agency Formation Commission

ATTEST:

\_\_\_\_\_  
Larkyn Feiler, Executive Officer  
Colusa Local Agency Formation Commission

Expenditure Category	FY 2026-27 Final Budget
7016 Workers Comp	\$50
7338 Executive Officer Contract	\$56,000
7320 Clerical Support	\$4,000
7321 Legal Services (attorney contract)	\$28,000
7315 Liability Insurance	\$4,000
7320 Office Supplies	\$375
7322 Postage	\$500
7322 Copies	\$750
7319 Memberships	\$2,700
7333 Transportation and Travel	\$7,000
7332 Training	\$3,000
7316 Legal Notices and Publications	\$750
7306 Communications (Website/DocAccess)	\$4,890
7331 Special/Complex Projects	\$2,000
7340 Sphere of Influence Updates	\$40,000
7340 Municipal Service Reviews	
7318 Mapping and Scanning	\$2,000
7703 Finance Administration Fees	\$3,000
<b>Total Expenditure Budget</b>	<b>\$159,015</b>
59400 Contingency	\$10,000
Reserves	\$110,000
<b>A Total Expenses/Contingency/Reserves</b>	<b>\$279,015</b>
10100 Carryover (Prior-Year)	\$167,000
466920 Processing Fees	\$5,000
441900 Interest Income	\$400
<b>B Total Carryover/Fees/Interest</b>	<b>\$172,400</b>
Expense (A) minus Revenue (B)	\$106,615
466920 County and City Contributions	<b>\$106,615</b>

# Colusa Local Agency Formation Commission

## MEMORANDUM

<b>DATE:</b>	April 2, 2026
<b>TO:</b>	Commissioners
<b>FROM:</b>	Larkyn Feiler, Executive Officer
<b>RE:</b>	FY 2026-27 Proposed LAFCo Budget and Work Program

### Recommendation:

1. Conduct a Public Hearing on the Proposed Budget for FY 2026-27.
2. Adopt Resolution No. 2026-01 approving the Proposed Budget for FY 2026-27.

### Background:

LAFCo is responsible for annually adopting a proposed budget by May 1st and a final budget by June 15th. The LAFCo proposed budget and final budget shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless the Commission finds that reduced costs will nevertheless allow LAFCo to fulfill its prescribed regulatory and planning duties (GOV § 56381(a)).

The overall goal of the budget is to conduct LAFCo business in a proactive independent manner involving the community and to meet the requirements of the Cortese-Knox-Hertzberg (CKH) Act given the financial resources available. The Fiscal Year (FY) 2026-27 Proposed Budget relies on carryover to be balanced.

### Summary of Changes from the Prior Budget:

Many budget line-items remain the same as the previous year. Below is a summary of proposed changes from the prior fiscal year budget.

1. Three line-items were adjusted to remove cents and round up to the nearest round figure:
  - Executive Officer Contract:** an increase of \$175.03 (total of \$56,000).
  - Clerical Support:** an increase of \$343.00 (total of \$4,000).
  - Legal Services (attorney contract):** an increase of \$87.16 (total of \$28,000).
2. **Liability Insurance** is proposed to increase by \$766.00, for a total of \$4,000.00, to cover an estimated increase in the SDRMA renewal contribution.
3. **Memberships** is proposed to increase by \$630.00, for a total of \$2,700, to cover an estimate increase of \$47.00 in CALAFCO dues (capped at 3% as voted on by the CALAFCO Board of Directors), and an increase in CSDA membership dues of \$450.
4. **Communications (Website/DocAccess)** is proposed to increase by \$3,090, for a total of \$4,890, to cover an incremental increase in the Streamline website subscription of 4.8%, which is \$7.50 per month and \$90 per year, and for a new add-on service (DocAccess) to meet new document ADA accessibility standards at a cost of \$250 per month and \$3,000 per year.
5. **Special/Complex Projects** is proposed to decrease by \$3,000, for a total of \$2,000, to align with anticipated lower costs.
6. **Sphere of Influence Updates** and **Municipal Service Reviews** line items have been combined.
7. **Mapping and Scanning** is proposed to decrease by \$3,000, for a total of \$2,000, to align with anticipated lower costs.

# Colusa Local Agency Formation Commission

## Summary of Proposed Expenses:

### **Transportation & Travel and Training:** (no change)

The Transportation & Travel and Training line-items cover the costs for CALAFCO participation (conference, staff workshop, roundtable), and mileage and meal reimbursement for in-person meetings.

These line-items are proposed to remain the same (Transportation and Travel \$7,000, and Training \$3,000) and provides for three Commissioners to attend the CALAFCO Annual Conference on October 21-23, 2026 at the Sheraton Grand Hotel in Sacramento (in addition to a portion of consultant costs for the conference and staff workshop). This will also cover participation in additional CALAFCO activities related to the organizational restructuring underway (such as another potential Northern Region Roundtable), and potentially one in-person Legislative Committee meeting.

### **Municipal Service Reviews and Spheres of Influence:** (no change)

Preparing Municipal Service Review (MSR) and Sphere of Influence (SOI) Updates for local government agencies under LAFCo jurisdiction (JPAs and mutual water companies do not meet this definition) are a core function. These studies are utilized by the State Legislature, local agencies, and the general public to better understand agency performance and capacity plans for future agency service areas.

The costs to prepare MSRs and SOIs are directly related to the requested content and expectations of the Commission, public, and agency staff. The total cost may exceed the estimated budget amount and may require multiple years for completion, especially if there is a high level of controversy or if prepared by an outside consultant at higher rates.

The MSR and SOI line items have been combined, since they are interconnected, and are proposed to remain the same at \$40,000 to continue to make progress on the MSR/SOI Update Work Plan. The current studies underway include the Colusa Basin Drainage District and the Glenn Colusa Irrigation District. Once these studies are complete, the following agencies are priorities for preparing MSR/SOI studies.

- Maxwell Public Utility District – Last SOI completed November 1, 2007
- Holthouse Water District – Last SOI completed March 6, 2008
- Westside Water District – Last SOI completed March 6, 2008
- La Grande Water District- Last SOI completed March 5, 2009
- Colusa County Water District – Last SOI completed August 6, 2009

### **Executive Officer Contract:** (\$175.03 increase)

The Executive Officer manages the daily operations of LAFCo. This item funds ongoing LAFCo general administrative activities, pre-project planning with local agencies, Brown Act and Public Records Act request compliance, CKH Act compliance and legislative updates, public outreach, responding to inquiries, managing MSR and SOI work, financial and accounting duties, commenting on land use plans and specific projects, implementing policies and procedures, and representing Colusa LAFCo at CALAFCO events. This line item is proposed to increase by \$175.03, for a total of \$56,000, to remove cents and round up to the nearest round figure.

### **Clerical Support:** (\$343.00 increase)

A LAFCo Clerk is important to produce an accurate record of meetings, distribute packets, and provide other miscellaneous duties. Clerical Support is proposed to increase by \$343.00, for a total of \$4,000, to remove cents and round up to the nearest round figure.

# Colusa Local Agency Formation Commission

## **Legal Services (attorney contract):** (\$87.16 increase)

LAFCo Counsel is needed to provide legal advice at Commission meetings and to protect LAFCo's interests, as needed. Project related legal costs would be billed to the project proponent through LAFCo's fee structure. In the event of litigation, additional appropriations can become necessary. Legal Services (attorney contract) is proposed to increase by \$87.16, for a total of \$28,000, to remove cents and round up to the nearest round figure.

## **Liability Insurance:** (\$766.00 increase)

LAFCo is required to have insurance as an independent agency. The Special District Risk Management Authority (SDRMA) provided a renewal contribution estimate of \$3,803.00 for the upcoming year. To limit the potential need for a budget adjustment related to an overage in the actual amount, the Liability Insurance line-item is proposed to be \$4,000.00, which is an increase of \$766.00. This increase allows for an overage of \$197.00.

## **Memberships:** (\$630.00 increase)

Colusa LAFCo is a member of CALAFCO, the Statewide professional organization for LAFCos. The CALAFCO Board of Directors approved the FY 2026-27 Membership Dues at their February 28, 2026 meeting, with an adjusted increase not to exceed 3% (final billing will reflect the actual CPI calculation). The dues for Colusa LAFCo are estimated to be \$1,617.00, which is an increase of \$47.00.

In order to have SDRMA liability insurance coverage, a membership with the California Special Districts Association (CSDA) is required. The CSDA membership dues increased during FY 2025-26 from the previously agreed amount of \$500.00 to \$750.00, which was a \$250 increase from FY 2024-25.

As background, CSDA extended a fixed, discounted dues rate to Colusa, Calaveras, and Plumas LAFCos for over a decade. CSDA maintained this reduced rate despite increases in their operational costs, as well as a significant expansion of member benefits. This reduced rate is well below what the other 24 LAFCos in the CSDA membership pay annually (\$500 compared to \$1,398 - \$1,872).

CSDA's long-term goal is to reconcile this discrepancy and maintain equitable dues among comparable agencies. Colusa LAFCo qualifies for the CSDA Associate Category #1 at \$1,398, rather than the Category #2 at \$1,872. Since a large unforeseen year-over-year adjustment can result in budgetary challenges, CSDA proposes a gradual annual adjustment over multiple years, starting with a \$250 increase and subsequent years not to exceed an additional \$200 increase, until the dues amount is in line with the current category.

For FY 2026-27, the CSDA membership dues will be \$950.00, an increase of \$450. To limit the potential need for a budget adjustment related to an overage in the actual amount, the Memberships line-item is proposed to be \$2,700.00, which is an increase of \$630.00. This increase allows for an overage of \$133.00.

## **Communications (Website/DocAccess):** (\$3,090 increase)

A website is the primary communication tool for an organization. This line item is proposed to increase by 3,090, for a total of \$4,890, to cover an incremental increase in the Streamline website subscription of 4.8%, which is \$7.50 per month and \$90 per year, and for a new add-on service (DocAccess) to meet new document ADA accessibility standards at a cost of \$250 per month and \$3,000 per year.

## **Special/Complex Projects:** (\$3,000 decrease)

This line item is reserved for special or complex projects requested by the Commission or staff. This line item is proposed to decrease by \$3,000, for a total of \$2,000, to align with anticipated lower costs.

# Colusa Local Agency Formation Commission

**Mapping and Scanning:** (\$3,000 decrease)

This line item funds GIS mapping of local agency boundaries and spheres for MSR and SOI updates and continuing to create electronic LAFCo records. This line item is proposed to decrease by \$3,000, for a total of \$2,000, to align with anticipated lower costs.

**Workers Comp:** (no change)

This line item funds \$50.00 for Workers Compensation for the Regular and Alternate Public Members.

**Office Supplies/Postage/Copies:** (no change)

The estimated costs for office supplies, postage, and copies is expected to remain the same at \$1,625.00.

**Legal Notices and Publications:** (no change)

Newspaper legal notices are required by State law for all public hearings before the Commission. Any cost overruns in this category will be supported through budget augmentation or a specific application. The existing \$750.00 amount for this line item is proposed to remain the same.

**Finance Administration Fees:** (no change)

The City of Williams finance services charge remains the same at \$3,000.00.

**Contingency/Reserve:** (no change)

The Contingency fund is proposed to remain at \$10,000. The General Reserve fund is proposed to remain at \$110,000. This provides LAFCo with the funds necessary to initiate projects in accordance with its Bylaws and Policies for which funding does not exist. Without reserves/contingency, if there were a cost overrun or unanticipated expenses (i.e. litigation) during the year, LAFCo would have to formally request a loan from the Board of Supervisors. The Board of Supervisors has no obligation to fund such a loan.

Summary of Anticipated Other Revenue:

Other revenue is expected to remain the same at \$5,000.00 for fee deposits (applications) and \$400.00 for interest income. Fee deposits do not become revenue until actual work is completed.

Carryover:

LAFCo has consistently relied upon carryover (unexpended funds from the prior fiscal year) to balance the next fiscal year budget. It is anticipated that LAFCo will not expend its entire budget this year primarily due to the change in staff services from a flat fee to an hourly rate, the lack of a Commission Clerk, and delays in the MSR/SOI process. The carryover is estimated to be \$167,000 and is dedicated to the next fiscal year Reserve/Contingency and reducing County and City costs.

Work Program:

1. Day-to-day activities of LAFCo and bi-monthly Commission meetings.
2. Process LAFCo applications as received and assist with pre-applications.
3. Continue making progress on the MSR/SOI Update Work Plan.
4. Continue to update the LAFCo website content and organize LAFCo files.
5. Update the monthly budget tracking sheet and process claims.
6. Follow local issues of importance and attend local agency meetings, when possible.
7. Review and provide comments on local agency land use application referrals, when possible.
8. Participate in CALAFCO organizational restructuring and Legislative Committee meetings.

## Colusa Local Agency Formation Commission

### Proposed Cost to County and Cities:

The total apportionment cost to the County and Cities is proposed to be \$106,615 for FY 2026-27, which is a decrease of \$47.76 from the FY 2025-26 apportionment amount of \$106,662.76. The proposed expenditure budget amount of \$159,015 reflects a decrease of \$908.81 from the prior fiscal year.

### Attachments:

1. LAFCo Resolution No. 2026-01

Expenditure Category	FY 2021-22 Final Budget	FY 2022-23 Final Budget	FY 2023-24 Final Budget	FY 2024-25 Final Budget	FY 2025-26 Final Budget	FY 2026-27 Prop. Budget	Change
7016 Workers Comp	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	<b>\$50</b>	
7338 Executive Officer Contract	\$48,000.00	\$51,072.00	\$53,523.46	\$55,824.97	\$55,824.97	<b>\$56,000</b>	\$175.03
7320 Clerical Support	\$3,657.00	\$3,657.00	\$3,657.00	\$3,657.00	\$3,657.00	<b>\$4,000</b>	\$343.00
7321 Legal Services (attorney contract)	\$24,000.00	\$25,536.00	\$26,761.73	\$27,912.84	\$27,912.84	<b>\$28,000</b>	\$87.16
7315 Liability Insurance	\$2,497.22	\$2,847.00	\$2,919.00	\$2,812.00	\$3,234.00	<b>\$4,000</b>	\$766.00
7320 Office Supplies	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	<b>\$375</b>	
7322 Postage	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	<b>\$500</b>	
7322 Copies	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	<b>\$750</b>	
7319 Memberships	\$1,808.00	\$1,872.00	\$2,027.00	\$2,021.00	\$2,070.00	<b>\$2,700</b>	\$630.00
7333 Transportation and Travel	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$7,000.00	<b>\$7,000</b>	
7332 Training	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,000.00	<b>\$3,000</b>	
7316 Legal Notices and Publications	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	<b>\$750</b>	
7306 Communications (Website/DocAccess)	\$1,400.00	\$800.00	\$800.00	\$800.00	\$1,800.00	<b>\$4,890</b>	\$3,090.00
7331 Special/Complex Projects	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	<b>\$2,000</b>	-\$3,000.00
7340 Sphere of Influence Updates	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$24,000.00	<b>\$40,000</b>	
7340 Municipal Service Reviews	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00		
7318 Mapping and Scanning	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	<b>\$2,000</b>	-\$3,000.00
7703 Finance Administration Fees	\$5,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	<b>\$3,000</b>	
<b>Total Expenditure Budget</b>	<b>\$137,287.22</b>	<b>\$139,709.00</b>	<b>\$143,613.19</b>	<b>\$146,952.81</b>	<b>\$159,923.81</b>	<b>\$159,015</b>	<b>-\$908.81</b>
59400 Contingency	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	<b>\$10,000</b>	
Reserves	\$60,000.00	\$60,000.00	\$70,000.00	\$70,000.00	\$110,000.00	<b>\$110,000</b>	
<b>A Total Expenses/Contingency/Reserves</b>	<b>\$207,287.22</b>	<b>\$209,709.00</b>	<b>\$223,613.19</b>	<b>\$226,952.81</b>	<b>\$279,923.81</b>	<b>\$279,015</b>	<b>-\$908.81</b>
10100 Carryover (Prior-Year)	\$100,000.00	\$106,200.00	\$106,200.00	\$94,471.00	\$167,861.05	<b>\$167,000</b>	-\$861.05
466920 Processing Fees	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	<b>\$5,000</b>	
441900 Interest Income	\$1,200.00	\$400.00	\$400.00	\$400.00	\$400.00	<b>\$400</b>	
<b>B Total Carryover/Fees/Interest</b>	<b>\$106,200.00</b>	<b>\$111,600.00</b>	<b>\$111,600.00</b>	<b>\$94,471.00</b>	<b>\$173,261.05</b>	<b>\$172,400</b>	
Expense (A) minus Revenue (B)	\$101,087.22	\$98,109.00	\$112,013.19	\$132,481.81	\$106,662.76	<b>\$106,615</b>	
466920 County and City Contributions	\$101,087.22	\$98,109.00	\$112,013.19	\$132,481.81	\$106,662.76	<b>\$106,615</b>	-\$47.76

**Eighth Amendment to Agreement for Executive Officer Services for Colusa LAFCo with John Benoit, Contractor**

This is an amendment dated June 4, 2026 to that certain AGREEMENT FOR THE PROVISION OF EXECUTIVE OFFICER SERVICES by and between the Colusa Local Agency Formation Commission (LAFCo) and JOHN BENOIT (CONTRACTOR) first entered into on March 6, 2003 (herein referred to as the 2003 contract) and since amended seven times by the Commission.

WHEREAS, on July 1, 2024 Colusa LAFCo appointed a new Executive Officer to assume all Executive Officer Duties and manage the day-to-day operation of LAFCo; and

WHEREAS, Colusa LAFCo desires John Benoit to continue to provide services to LAFCo and assist the new Executive Officer on a limited basis during the transition not to exceed 3-years and within LAFCo’s budget.

NOW, THEREFORE, IT IS HEREBY AGREED that the 2003 Contract (as previously amended) is further amended as follows:

1. The provisions of the 2003 contract, as previously amended, shall continue to apply except as amended herein, provided that any provision that is inconsistent with the changed scope of the contract shall be harmonized with the intent of this amendment.
2. John Benoit shall no longer be the Colusa LAFCo Executive Officer and instead shall be considered the Assistant Executive Officer between July 1, 2024 until June 30, 2027.
3. The effective date of this agreement shall be July 1, 2026 and shall continue until terminated by either party or on July 1, 2027.

**Colusa Local Agency  
Formation Commission**

**Contractor**

\_\_\_\_\_  
Katherine Dunlap, Chair  
or Janice Bell, Vice-Chair

\_\_\_\_\_  
John Benoit

**APPROVED AS TO FORM:**

\_\_\_\_\_  
P. Scott Browne, LAFCO Counsel



## Strong Foundation and Clear Direction

### CALAFCO's Priorities for 2026 and Beyond



***On February 26, the CALAFCO Board of Directors spent a full day focused on where the organization is headed and what members can expect over the next two years.***

CALAFCO is in a strong position. Education programs are active and growing. Member outreach has improved. Governance has been reformed. The Board is clear on priorities and ready to execute.

Board members said so themselves, candidly and consistently throughout the retreat. Progress over the past year is real and visible, and the Board's focus now is on sustaining that momentum with consistent, reliable follow-through.

The retreat centered on fundamentals: the services members rely on, the reliability they expect, and the discipline required to deliver at that level.

#### HERE IS THE BOARD'S TWO-YEAR VISION:

#### 1. Education Is the Top Priority

The Board identified education as the organization's highest priority. That includes CALAFCO University, the Staff Workshop, the Annual Conference, and webinars. The direction is to keep building on what is working and make sure programming stays practical and relevant for both commissioners and staff. A new emphasis includes making materials available after events conclude, so sessions have lasting value as an ongoing resource members can return to throughout the year.



#### 2. Legislative Work: Present, Strategic, and Grounded

The Board wants CALAFCO to maintain a credible presence in Sacramento and serve as a resource for policymakers on LAFCO-related issues. Legislative efforts will be disciplined and selective, focused on issues with clear statewide relevance and genuine member support. Capacity is finite, and the Board is committed to directing it where it will have the most impact.

#### 3. Governance Reforms Are in Place: Focus Shifts to Implementation

Recent changes to CALAFCO's governance structure, including allowing Executive Officers to serve on the Board and removing seat-type restrictions, were broadly supported at the retreat. The focus now is on making those changes work well in practice. Members were direct about the importance of clear roles. The Board sets policy direction, and the Executive Director manages day-to-day operations. That clarity benefits everyone.

**4. Communication Is Improving and Will Keep Getting Better**

Transparency and member outreach have improved, and Board members have noted it. The next step is to make communication even clearer and easier to access. Members want concise, timely updates on major initiatives, Board decisions, and working group activities. The website is on the agenda as well, with plans to develop it into a stronger information hub.

**5. Building a Sustainable Staffing Model**

The Board recognized the substantial work accomplished over the past year and is committed to building on it with a durable staffing structure. Expectations and resources need to align, and the organization is working toward a model that supports the Executive Director with the right capacity to deliver on member priorities over the long term.



**6. Dues Structure Review Is a Near-Term Priority**

The Board identified the dues structure as a priority for the coming year. The goal is a structure that is fair, transparent, and tied directly to the value members receive, with particular attention to equity across counties of different sizes. Members can expect an open process with clear communication as this work moves forward.



**7. Serving Current Members and Growing the Community**

The Board is committed to re-engaging LAFCOs that have stepped away and staying connected to those considering membership. The clearest path to both is continue deliver consistent value to current members. A strong track record of reliability and responsiveness is what makes membership worth maintaining and worth joining.



**8. The Direction Is Clear**

The Board left the retreat with a shared, practical commitment: stay focused, deliver on the fundamentals, and build on what is working. That means stronger education, clearer communication, an improved website, stable staffing, a fair dues structure, and consistent outreach to members across California.



 **CALAFCO's strength comes from the people it serves. Questions, feedback, or ideas? Reach out to your Board representative or contact the CALAFCO office directly.**



# MEMBER UPDATE

MAY 2026

Since the March Quarterly Newsletter, CALAFCO has stayed busy on the work that matters most to members: education and training, legislative advocacy, communications improvements, governance implementation, and day-to-day support for LAFCOs of every size and region.

One thing has become especially clear this year: members truly value staying connected with colleagues across California. Workshops, trainings, and committee discussions give commissioners, staff, and partners, whether you are new to LAFCO work or have decades of experience, the chance to share ideas, learn from one another, and build lasting relationships.

## HERE'S WHERE THAT STANDS.

### **Board Governance and Strategic Planning:**

Following the Special Membership Meeting in February, the Board has been putting into place the governance changes the membership approved earlier this year.

Those changes take effect with the 2026 election cycle.

In February, the Board also held a full-day strategic planning workshop focused on governance, communications, education, and strengthening member involvement and statewide coordination.

Staff will begin distributing election materials this summer as CALAFCO prepares for the 2026 Board election cycle under the newly adopted governance structure.

### **Educational Programs Continue to Grow:**

Interest in CALAFCO's education and training programs keeps growing.

In February, CALAFCO-U hosted LAFCO 101 with more than 100 registrants, and in April, LAFCO 201 drew another 100-plus participants for a deeper look at governance, legal, and operational topics. It is great to see so many members learning side by side.

CALAFCO also launched free, on-demand SB 827 ethics compliance training in partnership with BBK and Regional Government Services. The training is available to every member through December 31, 2026. If your team hasn't completed it yet, there is still plenty of time.

**Staff Workshop in Pismo Beach:** The 2026 CALAFCO Staff Workshop was held May 6-8 in Pismo Beach with approximately 85 attendees from throughout California, and was a huge success!

The workshop centered on practical, hands-on discussions and peer learning, giving LAFCO staff from large multi-county offices to single-staff LAFCOs time to connect and work through the day-to-day challenges so many of us share.

A special thank you again to San Luis Obispo LAFCO for serving as the host LAFCO and helping make the workshop a success.

**2026 Biennial Survey:** CALAFCO also completed its 2026 Biennial Survey of California LAFCOs, with 51 LAFCOs participating.

The survey offers valuable statewide insight into staffing models, budgets, workloads, shared services, and operational trends. LAFCOs of all sizes use the results for benchmarking, organizational planning, budget development, and compensation discussions.

**Legislative Engagement Remains Strong:** CALAFCO’s Legislative Committee is actively reviewing legislation that affects LAFCOs and the local government services communities rely on across California. This work draws on the combined efforts of CALAFCO staff, Board members, Executive Officers, and our lobbying team. There is always room for more members to weigh in, and we welcome your input.

The CALAFCO Legislative Committee also formally opposed AB 2083 (Jackson, 2026) due to concerns regarding consistency with existing Cortese-Knox-Hertzberg processes and the broader precedent the legislation could create for future LAFCO proceedings statewide.

**Membership and Organizational Sustainability:** At the May Board meeting, the Board approved CALAFCO’s FY 2026-27 operating budget and approved moving forward with additional discussions regarding CALAFCO’s long-term dues and membership structure.

The Board also approved the creation of a Membership and Dues Review Committee, with appointments expected later this summer. The review will look closely at CALAFCO’s membership and dues structure with fairness, predictability, member value, and long-term financial stability all on the table. We especially want to hear from LAFCOs of every size as this work moves forward, and there will be several opportunities for members to share their perspectives.

**Communications and Website Improvements:** Staff have also started implementing several practical website and communications improvements in response to member feedback. Current efforts are focused on simplifying key pages, improving the visibility of events and updates, and organizing information more clearly to make the website easier for members to navigate and use.

**Planning Ahead:** The Board also approved the locations for the 2027-2029 Staff Workshops and Annual Conferences, allowing staff to continue long-range planning for future events and contracts. Planning is also underway for the 2026 CALAFCO Annual Conference in Sacramento, October 21-23. The Board approved updated Achievement Award nomination materials, including several new categories that recognize emerging leaders, creative partnerships, and project-based work across the LAFCO community. We encourage every LAFCO to consider nominating a colleague. Great work happens at organizations of all sizes. Nomination materials will be distributed in June.

## **SO, WHAT’S NEXT:**

Between now and the Annual Conference, CALAFCO’s focus remains straightforward:

- 1) Put the membership-approved governance changes fully into effect.
- 2) Keep improving our communications and website so information is easy to find.
- 3) Strengthen financial reporting and day-to-day operations.
- 4) Expand practical education and training opportunities for members at every level.
- 5) Prepare for the 2026 Annual Conference and 2026 Board election cycle.

CALAFCO There’s still important work ahead, but CALAFCO is clearly moving in a positive direction. Our focus remains on doing the work well, communicating openly, following through, and delivering practical support and real value to LAFCOs of every size across California.

What makes CALAFCO valuable is the willingness of commissioners, staff, and partners throughout California to stay involved, share ideas, and support one another. Whether your LAFCO is large or small, urban or rural, your voice and participation strengthen the whole community.

As always, I’m grateful for the support, participation, and engagement of LAFCOs across California. I warmly welcome those of you who are newer to CALAFCO or simply looking for ways to get more involved.

**Michelle McIntyre**

## Your May Take Action Brief

May 20, 2026



### Network News



#### Hello Northern Network

Between Governor Gavin Newsom's May Revise to his State Budget proposal and the May 29 house of origin bill deadline, followed by the June 15 budget bill deadline and July 2 policy committee deadline, this is one of the most action-packed seasons of the Legislative Session. Buckle up and open up this edition of the CSDA Take Action Brief to learn all about the most impactful topics facing special districts in the Capitol, including some early wins on the key advocacy issues raised by CSDA members at Special Districts Legislative Days in April!

#### Inside this edition:

- Feedback Needed on Governor's Development Related Fees Budget Trailer Bill
- Examples Requested for Revived Information Practices Act Mandate Bill
- Two Priority Oppose Workplace Tech Bills Defeated Following Advocacy at Legislative Days
- Awaiting Outcome of CARB 15-Day Comment Period on ACF ZEV Mandate
- Action Pending on High-Speed Rail Property Tax Diversion Proposal
- CSDA Weighs in on Eminent Domain and CA Public Records Act Court Cases

## Get Your SB 827 On-Demand!

SB 827 was signed into law last year. Local agency officials are now required to take two hours of fiscal and financial training every two years. As always, CSDA has you covered to complete this training!

As I meet with districts across the Northern Network, the number 1 question I get asked is, “Where can I find this new training?” CSDA has an On-Demand webinar you can access [here](#).

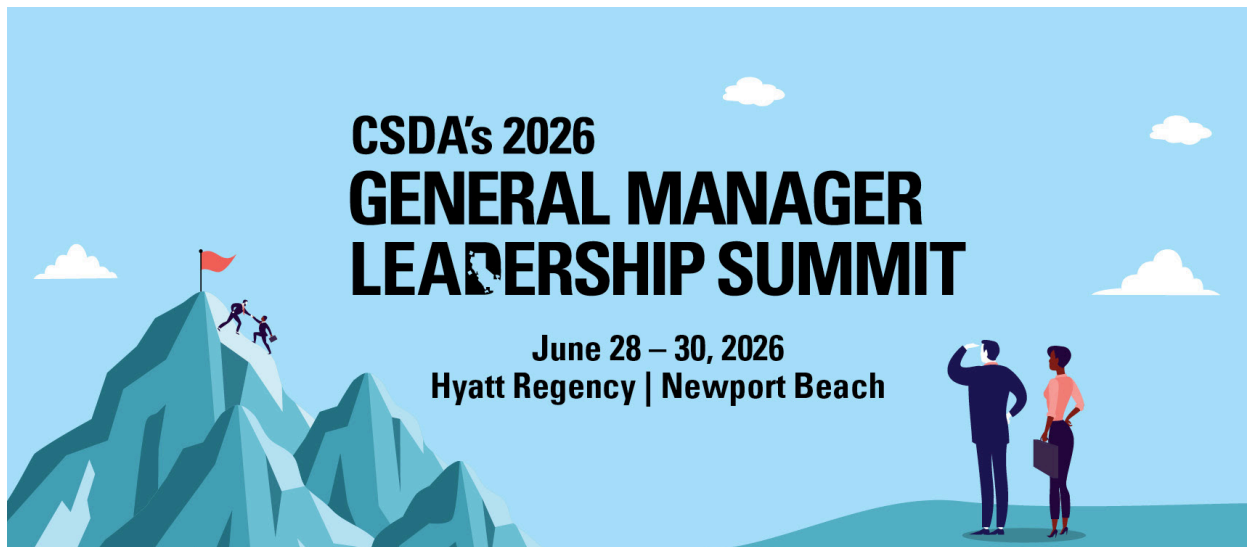
## Potential New Chapter in Lake County

If you are a special district located in Lake County, there is a wonderful opportunity for you. Currently, there are several districts looking to form a new Chapter there, and we want you to be a part of it! This is your opportunity to network and grow alongside other special districts in the area. And the best part is that it is completely free.

If you would like to be a part of this new effort, please reach out to me for all the exciting details.



## Early Bird Ends Soon!



Early bird pricing end May 29th for the General Manager Leadership Summit. Join general managers and emerging leaders from special districts across California for peer networking, leadership development, and expert-led sessions on governance, HR, budgeting, operations, legal updates, and

more. Attendees leave with fresh strategies, stronger connections, and new ideas to elevate their districts and teams.

[Register Now](#)

## Have You Heard of Governance to Go?

Bring essential training directly to your district with CSDA's Governance to Go program. These customized workshops help board members increase their knowledge while focusing on topics that matter most to your agency. And newly added this year: choose SB 827 Required Fiscal & Financial Training from the list of options.

[Check It Out!](#)

**As always, I look forward to working with you! Please reach out if there is anything I can do for you and your district.**

Best Regards,

**Chris Norden**

*Public Affairs Field Coordinator*

California Special Districts Association

Northern Network

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Courses » **Live Webinar: SB 827 Fiscal...**

## Live Webinar: SB 827 Fiscal & Financial Training



# Live Webinar: SB 827 Fiscal & Financial Training

A comprehensive overview of the new mandates under Senate Bill 827, which require local agency officials to complete fiscal and financial training. Topics include municipal budgeting, financial reporting, capital financing, debt management, and ethical stewardship of public resources. For officials commencing service on or after January 1, 2026, this training must be completed by no later than six months from the first day of service with the local agency. Every local agency official in a local agency's service as of January 1, 2026, and commenced that service prior to January 1, 2026, must receive this training before January 1, 2028.

**\$0.00**

Purchase

### Items Included in the Purchase of this Course



**SB 827 Fiscal & Financial Training: Mar. 4** 🔒

Live Web Event: Wed, March 4, 2026 @ 1:00 PM PST

