**LOCAL AGENCY FORMATION COMMISSION**

**COLUSA COUNTY**

**MINUTES OF MEETING**

**December 7, 2023**

1. **Call to Order/Roll Call:**

Chair, Ponciano called the meeting to order at 3:06 p.m. There was a quorum present.

Commissioners Present: Alternates Present:

Kent Boes- County Member

Greg Ponciano – City Member John Loudon- Public Alternate

Brandon Ash - Public Member

Also present:

John Benoit, Executive Officer

Scott Browne, Legal Counsel

Paige Hensley, Clerk

1. Consider Meeting Minutes from September 7, 2023.

**Action:** Upon motion from Commissioner Ash and a second from Commissioner Boes, the commission unanimously approved the minutes for the September 7, 2023. meeting.

**\*\*The October 5th, 2023, minutes were continued until the next meeting. (Due to non-attendance, Commissioner Boes abstained from voting on the approval of the October 5th, 2023 meeting minutes, which then resulted in a lack of quorum to proceed with the vote for approval)\*\***

1. Public Comment:

There was no public comment.

1. Consent Agenda:
2. Payment of Claims for the month October and November 2023.

**Action**: Upon motion from Commissioner Boes, and a second from Commissioner Ash, the motion was carried, and the Commission unanimously approved the consent agenda.

1. Correspondence:

There was no correspondence to report.

1. Colusa Basin Drainage District (CBDD)
2. Review LAFCo Counsel Opinion regarding the Colusa Basin Drainage District:

Scott Browne, LAFCo Legal Counsel, determined and confirmed CBDD is subject to LAFCO, therefore a Municipal Service Review (MSR) would be in order.

1. Presentation from Merrilee Vanderwall, Manager of the Colusa Basin Drainage District regarding district activities:

Ben King gave some history of the Colusa Basin Drainage District and stated there are a lot of issues to flush out in the MSR.

Merrilee Vanderwall, CBDD District Manager agreed with LAFCo Counsel’s determination. Merrilee Vanderwall explained this is a multi-county special district with boundaries encompassing Colusa, Glenn and Yolo counties. She discussed the history of the district, their past and present goals, assessments, debts, audits and a 2000 acre ranch previously purchased by the district. Merrilee Vanderwall explained the ranch was purchased to build a detention dam as part of an integrative development plan, however due to inadequate funding the damn was never built.

Ben King explained he had run for a seat on the CBDD board but lost the election. He feels funds may have been misallocated and that some of the funds should go back to the public.

1. Review of the Calafco Annual Conference from October 18-20th.

John Benoit summarized some of the sessions that were held during the conference such as: Out of Agency Agreement’s, Every LAFCO has a District that Goes Adrift, and Fire Services.

Commissioner Ponciano stated he was glad he had some LAFCo knowledge prior to going to the conference and thought the conference was a valuable experience.

1. LAFCo Regular meeting schedule for 2024.

**Action**: Upon motion from Commissioner Ash, and a second from Commissioner Boes, the motion was carried, and the Commission unanimously approved the 2024 meeting agenda.

1. Retirement of Executive Officer effective around June 30, 2024.
2. John Benoit announced his forthcoming retirement effective June 30, 2024, and stated a RFP could be discussed at the January meeting.
3. Commissioner decided to wait until the next meeting to appoint an Ad-Hoc committee.
4. Executive Officer’s Report:
5. Williams Service Review – John Benoit stated the Williams Service Review would be postponed:
6. Commissioners Reports: There were no Commissioner Reports.
7. Next Colusa LAFCO meeting: The next Colusa LAFCO meeting is scheduled for January 4 7th, 2024.

The meeting was adjourned at 3:58 p.m.